

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL
Monday 17th June 2024
THE ALICE MARSHALL HALL, MIDDLE BARTON

Councillors Present: Roger Tyers (Chair), John Parry, Steve Rogers, Andy Barry, Graham Cox

Clerk: Annette Fowler

Public: 2

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

A member of the public mentioned that the verge at the Enstone Hill build out needs trimming. The Clerk will pass this on to Westcote Barton meeting.

1569 To receive apologies for absence.

The Council received and approved apologies from Cllr Carter-Windle, Cllr McRobie

1570 Declarations of Interest

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

None

1571 Minutes of the last meeting

The minutes from the meeting held on **20th May 2024** were approved and signed as an accurate record by Cllr Roger Tyers.

Matters arising:

None

1572 To receive updates on the action points from previous minutes –

There were no updates.

1573 Reports from County and District Councillors (Appendix A)

Full reports can be found on the PC website www.steeplebartonparishcouncil.org

Cllr Jackson (District) –

I have been pleased with the speed at which the potholes in the village (that I marked and scheduled action) have been filled. However, I have written to the OCC Highways

Signed

Date.....

"Engagement" officer, Chris Grain, again to clarify and question the actual standard of the work. Namely, whether all potholes should be "cut and filled", even the small ones, and whether those which appear to have been cut (evidenced by their rectangular shape following my white lines), should have a bitumenous edge to seal the joins.

CORRESPONDENCE WITH COTTSWAY

I have been involved in assisting a vulnerable 60-year-old lady who is facing the possibility of being moved from her home in the village following the recent death of her father. I have had extensive conversations with one of the very supportive neighbours. I wrote to Cottsway in fairly strong terms pointing out the resident's supportive community needs and have had an encouraging reply saying that no decision has been taken about moving her.

D-DAY BEACON

My thanks to Steve Rogers and others involved with the beacon lighting to remember those who sacrificed so much for our country. It was a simple, but moving, tribute.

Cllr Graham (County) –

I had previously sent an email to the PC regarding Home to school transport that has been secured by Pulham’s Coaches for September for children to get to chipping Norton school after long negotiations, options being explored and meetings held. Although it is more expensive, driven largely by increased fuel costs and the end of the discretionary spare seat scheme. Parents have been notified how to contact Pulham to book. OCC has booked or will ensure those children eligible for free transport are provided with a free pass using this service.

Investigating funding stream support for the scout hut.

The Playing Fields have made contact to ask about any possible funding from OCC.

Cllr Rogers mentioned that villagers had informed him that WODC will not speak to residents, they are asked to put any issues in writing. Cllr Graham will work with Cllr Rogers on this issue.

1574 **Village Matters**

a) Floods - Cllr Tyers talked about the issue with the Mill cottage bridge and the quote received for £1,300 for the hydraulic report to establish whether the access bridge to the Mill House and Cottage was causing the problem with flooding to the Mill. Cllr Tyers explained that the width and height of the bridge on the Liddington Road was exactly the same as the footpath bridge on Mill Lane, but it did not cause an issue. Councillor Rogers questioned whether this was the PC’s responsibility. Cllr Tyers said that following earlier discussions, it was agreed that the PC should work to try to establish if the problem had any resolution which would benefit the whole village. A vote was taken, and it was agreed that as any resulting conclusion would only benefit a few households, the cost should not be approved by the PC.

Signed

Date.....

b) ANPR – Cllr Barry asked who would operate the ANPR camera. Cllr Tyers explained that it would be used by the speedwatch team and would only require two people to operate it, rather than three or four. Cllr Jackson asked why we needed new equipment. Cllr Tyers explained that it would provide unquestionable evidence of speeding vehicles, rather than the personal views of the members of the Speedwatch team as to the make/type of vehicle and the number plate registration. He also confirmed that the cost of the ANPR Speedwatch camera would be covered by S106 money from Heyford Park. Cllr Rogers asked why we should spend the money on a new device when we already have the Speedwatch team with equipment? Would it not be better for the money to be spent on other traffic calming measures i.e, the zebra crossing. Cllr Tyers said the likely cost of a Zebra Crossing would be around £45,000 which we could not afford at this stage. A vote was taken with three Members in favour of the purchase and two abstentions. Cllr Tyers will discuss the purchase of the equipment further with Steve Ferrelly of Westcote Barton Parish Meeting.

c) Tree Survey – The completed tree survey was received from Top Leaf Tree Services who identified 20 trees with different risk levels requiring work. The trees were scored 1(low)-10(high) and there are 10 at level 3, 7 x level 4 and 3 x level 6.

The Clerk will arrange to get three quotations for undertaking the required work.

d) The Annual donation to the Sports & Social Club public toilets was discussed and

RESOLVED,

THAT, a donation of £2,000 was approved and would be included in the June payments.

1575 **Request for a donation - Marie Curie Southeast** - Marie Curie needs to raise £50,000 a week to continue to run its nursing care across the Southeast region.

RESOLVED,

THAT, a donation of £300.00 was approved and would be included in the June payments.

1576 **Reports**

(a) Highways (Cllr Barry)

Speed has reduced in the past month by around 2 miles/hour, although there are still a number of speeders going through the village at over 30mph.

(b) Drainage and Flood Protection (Cllr Tyers)

Nothing new to report other than chasing OCC flood protection team for allocated funds for the School.

(c) Sports and Social Club/Playing Fields (Andy Hinton), Bowls Club Andy Barry

Nothing to report.

Signed

Date.....

1577 **Planning Applications**

24/01242/HHD – 33 South Street - Erection of a replacement single storey rear extension - Town and Country Planning Act - **application emailed to all Councillors as comments were due by June 14th.**

24/01243/LBC – 33 South Street - Internal and external alterations to include the erection of a replacement single storey rear extension - Planning (Listed Building and Conservation Areas) Act - **application emailed to all Councillors as comments were due by June 14th.**

1578 **Finance**

(a) Accounts for Payment

i) To consider and approve accounts for payment (*Appendix B to agenda*)

ii) Accounts not on Appendix B submitted by 8pm on **17th June 2024**

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary (May)	Annette Fowler	CONF
BACS	Tree Survey	Top Leaf Tree Services	£450.00
BACS	Weed Spraying 1 of 2 sprays	Complete Weed Control	£528.00
BACS	Grass Cutting – 2nd cut	N R Prickett	£471.60
BACS	Cleaning Traffic Mirrors	CTF Window Cleaning	£ 25.00
BACS	Removal of tree stump-Dorn Cl	KP Tree Care	£180.00
S/O	Donation	Our Bus	£100.00
D/D	Email hosting	1&1	£ 6.00

1579 **To receive items for next agenda.**

School report - Alison Umney, School Liaison Governor will supply a report for the next meeting. An email had been received just prior to the meeting requesting funds for the purchase of books for the School, which will be included in the July agenda.

1580 **For Information only**

Cllr Tyers mentioned the emails received from the Mill owners and the PC response.

Cllr Tyers gave an update on the Mullins – the Mullins Team are looking to commence construction in early 2026. The PC will then be in line to drawdown from the £100K allocated for traffic calming schemes, within the village. However, we need to start thinking about schemes we would like to implement as there would need to be a public consultation for a zebra crossing. Cllr Rogers asked if we could request a breakdown of costs from OCC before agreeing work.

Alison Umney gave a School update, and will send the annual report to the Clerk for the July meeting.

Signed

Date.....

1581 **Date and location of next meeting**

To confirm the date of the next meeting, this is scheduled for **Monday 15th July 2024** at the Alice Marshall Hall, Middle Barton at **8.00pm**.

Signed

Date.....