

21st October 2025

NOTICE OF PARISH COUNCIL MEETING

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held in the Alice Marshall Hall, Middle Barton on **Monday 27th October 2025 at 8.00pm**

Annette Fowler

Clerk to the Parish Council

Email: clerk@steeplebartonpc.co.uk Tel: 01869 932182

AGENDA

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

1. **To receive apologies for absence**
2. **Declarations of Interest**
To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).
3. **Minutes of the last meeting**
To approve the minutes of the Parish meeting held on **15th September 2025** previously circulated.
4. **To receive updates on the action points from previous minutes –**
 - a) ASWC
 - b) Holliers Field Planning Application
5. **Village Matters**
 - a) Update on the Mullins
 - b) Mill Lane Ford
 - c) Village appraisal
 - d) Email from Bartons Community Benefit Society Ltd re the Fox
 - e) Youth Shelter
6. **Donation request** - from the Playing Fields for a contribution of £2,000 towards the maintenance of the public toilets.
7. **Donation request** - from Steeple Barton PCC for a contribution of £200.00 towards the Steeple Barton Chase
8. **Donation request** - Oxfordshire Bell Target League – request for donation towards hire of the Jubilee Room at the Sports and Social Club.
9. **Reports from District and County Councillors**
10. **Reports**
 - (a) **Highways** (Cllr Barry)
 - (b) **Drainage and Flood Protection** (Cllr Tyers)

11. **Planning**

25/02121/FUL -Land East Of 34 Church Lane - Erection of two bungalows with associated landscaping - This application was received after the September agenda had been posted. Comments to be received by 2nd October. The application was emailed to all Councillors and comments posted on the portal.

25/02141/OUT-Enstone Airfield Industrial Estate – demolition of existing buildings, redevelopment and expansion.

12. **External Audit** - to receive and note the External Auditor's Report

13. **Finances**

To consider and approve accounts for payment

Cheque No	Purpose	Payee	Amount
BACS	Clerk Salary (Sept)	Annette Fowler	CONF
BACS	Renewal of Microsoft subscription	Annette Fowler	£ 84.99
BACS	PAYE Q2- payment made on 9/10/25 as payment due date before the meeting	HMRC	£273.24
BACS	Payroll preparation Jul-Sept	TP Jones & Co LLP	£ 59.40
BACS	Weed spraying	Complete Weed Control	£540.00
BACS	Hire of AMH – July-Sept	AMH	£ 50.00
BACS	Planting 4 flower boxes	Eric Pribbitts	£275.00
BACS	Training course for Roger Tyers	OALC	£ 78.00

14. **To receive items for next agenda**

15. **For Information only**

16. **Date and location of next meeting**

To confirm the date of the next meeting, this is scheduled for **17th November 2025** at the Alice Marshall Hall, Middle Barton at 8.00pm.