

Smaller Authority Name: STEEPLE BARTON P. C.

**NOTICE OF CONCLUSION OF ANNUAL AUDIT  
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019  
Accounts and Audit Regulations 2015**

1 The audit of accounts for (Smaller Authority Name) SBC  
for the year ended 31 March 2019 has been completed and the accounts have  
been published.

2 The Annual Return is available for inspection by any local government elector  
in the area of (Smaller Authority Name) SBC  
on application to

(a) (Name of Clerk) ANNETTE FOWLER

(b) (Address of Clerk) 18 FANNING ROAD  
MIDDLE BARTON  
OXON OX7 7EU

(c) (Telephone/email, and hours and arrangements to view)  
01869-249852  
clerk@steplebartonpc.org.uk

3 Copies will be provided to any person on payment of £\_\_\_\_\_ for each copy of  
the Annual Return

Announcement made by (Name of Clerk)  
ANNETTE FOWLER

Date of Announcement  
1/10/19

## Section 3 - External Auditor Report and Certificate 2018/19

In respect of

STEEPLE BARTON PARISH COUNCIL

### 1. Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2019; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in the accordance with guidance issued by the National Audit Office (NAO) on behalf of the Controller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with the International Standards on Auditing (UK and Ireland) and **does not** provide the same level of assurance that such an audit would do.

### 2. External auditor report 2018/19

(Except for the matter reported below)\* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with the *Proper Practices* and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

(\*delete as appropriate)

Sections 1 and 2 of the Annual Governance and Accountability Return were approved after commencement of the public rights period which is contrary to Regulation 12 (3)(a) of the Accounts and Audit Regulations 2015.

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

The Annual Governance and Accountability Return required to be returned to the Council as Box 11 had not been completed on Section 2 - Accounting Statements 2018/19. This has now been appropriately completed.

(continue on a separate sheet if required)

### 3. External auditor certificate 2018/19

We certify/ ~~do not certify~~\* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2019.

~~\*We do not certify completion because:~~

External Auditor Name

MOORE

External Auditor Signature



Date 22/09/2019

\*Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews for 2018/19 in Auditor Guidance Note AGN/02. The AGN is available from the NAO website ([www.nao.org.uk](http://www.nao.org.uk))