

STEEPLE BARTON PARISH COUNCIL

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL

Monday 24th July 2023

THE ALICE MARSHALL HALL, MIDDLE BARTON

Councillors Present: Roger Tyers (Chair), Kate Carter-Windle (Vice), John Parry, Jane McRobie, Andrew Barry, Steve Rogers, Graham Cox

Also in attendance: Cllr Jackson, Cllr Graham, Alison Umney (School Liaison Governor), Andy Hinton

Clerk: Annette Fowler

Public: 3

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

A member of the public mentioned that a public footpath off Worton Road opposite Holliers House is very overgrown. The Clerk will contact the footpath warden to ask her to take a look and report it. The PC have a map that can be used to mark areas that need clearing. It was confirmed that the owners of the land are responsible unless the road is publicly adopted by the Council.

Richard Brown attended the meeting to report on the plans for the Fox Public House to become a community pub.

- The owners recently announced that the pub would be put up for sale for £495,000.
- The Fox became an Asset of the Community approximately 2 years ago.
- As a community the window to buy is 6 months.
- The community group are currently looking at the business to see if it could work. The idea is the Fox would become an independent community pub with excellent food.
- A group has been formed as a community benefits society to raise money via shares. No decisions have been made as yet, further details to follow and a public meeting will be organised.
- 120 people have joined the group with half confirming that that they would be willing to buy shares.
- There is a page on FB <https://www.facebook.com/MBcommunitypub> and email communitypub@gmail.com

1436 **To receive apologies for absence.**

None

1437 **Declarations of Interest**

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

None received.

Signed

Date.....

1438 **Minutes of the last meeting**

The minutes from the meeting held on **19th June 2023** were approved and signed as an accurate record by Cllr Roger Tyers.

Matters arising:
None.

1439 **To receive updates on the action points from previous minutes –**

a) Update on traffic calming

SIDS – documents have been submitted to OCC and It has been confirmed that the business case will be put forward to Heyford Park with a recommendation that they approve the purchase of the signs. The required Posts are now in place.

At Whistlow we now have 50mph and 30mph, this has been reported.

Cllr Tyers has asked for speedwatch data, this will be analysed and supplied for the next meeting.

b) School crossing patrol – moving the crossing to the bottom of Fleming Drive

Cllr Tyers confirmed that the School support the move and this is now moving forward.

c) Weed Spraying

The Clerk has sourced two quotes, one from Complete Weed Control, used by Adderbury, Bloxham and Milcombe PC's and UBICO. Complete Weed Control have quoted £440+ VAT per spray (we normally have 2 per annum), the UBICO contact Laurence Sutton is on annual leave until 1st August. Cllr Graham offered to contact Highways to ask if they have any weed spraying contacts.

d) Request for traffic Mirror at the top of Mill Lane

Cllr Tyers has contacted BT to ask if the mirror could be placed on one of the telegraph poles, no response as yet.

e) Quotes for removal of Ash Tree in Dorn Close and tidying hedges at the end of Frances Road

To remove the Ash from Dorn Close –

Tree-Total - £740

Kevin Preston - £700 + VAT

Hedges in Frances Road –

Tree-Total - £100

RESOLVED

THAT, the PC approved the Tree-Total quote.

1440 **Reports from County and District Councillors (Appendix A)**

Signed

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Full reports can be found on the PC website www.steeplebartonparishcouncil.org

Cllr Jackson –

NEIGHBOURHOOD WATCH - The public meeting is arranged for next Wednesday at the Sports and Social Club.

FADED STREET SIGNS -WODC do not repaint signs but might replace like for like. It was suggested that we form a village committee to repaint them ourselves using suitable metal paint.

POSSIBLE COMMUNITY PURCHASE OF THE FOX- I have been asked to be on the steering committee, so have attended a couple of meetings. I have told the chair (Richard Brown) that I do not wish to be "heavily involved", having more than enough commitments already, but will support and give advice if required.

50 MPH from ENSTONE TO THE HOLT - I am delighted that this has been done and would like to put on record my appreciation for the work of the PC in facilitating these improvements, but in particular the dedication of the chair Roger Tyers who has "driven" the delivery by constantly liaising with OCC highways.

Andy Graham – The Transport for Schools review has been completed with the cabinet accepting most of the recommendations put forward. The scheme is very costly with £30million pounds a year being spent on home to school transport. The most expensive is the SEN requirement. There were 250 students who due to the bus companies withdrawing contracts didn't have transport, but this has now been resolved with the School and parents. The route from here to Heyford Park will be reassessed in September. Part of the recommendations made were to reassess routes that had not been assessed for some time. Unfortunately, nothing can be done about the differences in payments/free places for the Chipping Norton route as the closest School is Heyford Park. Cllr Carter-Windle asked if there was any help for parents struggling to pay for the Chipping Norton route, Cllr Graham confirmed that only if families are receiving University Credit.

1441 **Request for donation to Steeple Barton Chase due to be held on Sunday 10th September, 2023**

RESOLVED

THAT, the PC agreed to donate £250.00 towards the event. All profits go towards the upkeep of St Mary the Virgin, Steeple Barton.

1442 **Village Matters**

a) The Sale of The Fox Inn, Westcote Barton

See above.

b) Neighbourhood Watch

We now have a co-ordinator, Jake Barrett, Craig Moss and Luke Ingram will assist. A WhatsApp group, Facebook Alert and email address will be set up. The group will create a flyer/form to capture data of people who would like to be involved. Large yellow signs and

Signed

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window stickers can be purchased to show that the village has a Neighbourhood Watch scheme.

c) Request for traffic mirror opposite the Barns North St (Westcote Barton)

Nothing new to report as yet as Steve Ferrelly, chair of Westcote Barton Parish Meeting has been away.

d) Re-painting street signs

See Councillor Jackson’s report above. Cllr Rogers offered to repaint the signs if the PC agree to pay for the paint. Cllr Tyers confirmed that he has some paint that he will pass on. Cllr Rogers will let the Clerk know what paint is needed.

e) Transport to School

See above.

1443 **Reports**

(a) School Governors report - (Alison Umney, School Liaison Governor) - Full report can be found on the PC website www.steeplebartonparishcouncil.org

The last weeks of term have been very busy. As well as continuing their learning in class the children have taken part in a wide variety of outdoor learning activities and visits.

The Old School Housework has now been completed.

The children enjoyed sharing their work with the parents and visitors during the open afternoon on June 20th.

The old computer room will be the new library which will include a quiet study space from September. There will be continued fundraising to add more new books to the shelves and provide new furniture.

I attended the welcome meeting for new parents to the school.

The trimming of the hedging is included in the work done by the grounds contractors and a visit is anticipated.

(b) Highways, Drainage and Flood Protection – Cllr Tyers

Nothing to report.

(c) Sports and Social Club/Playing Fields (Andy Hinton, Playing Fields, Steve Rogers, Social Club, Andy Barry, Bowls club)

Andy Hinton - Playing fields – the damage to bowls club has been repaired. The drainage channel is also in place. Big thank you to Steve Rogers for the assistance with buying a nearly new mower. The ROSPA inspection is due anytime. Big congratulations to the committee of the Sports & Social club, everything is coming together very well. No football this year.

Cllr Rogers – The Club is doing really well. Country festival raised a good amount of income and membership is going up.

Cllr Barry – Bowls club – new fencing has been ordered. Currently struggling with

Signed

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membership. The borders are looking really good.

- 1444 **Planning applications** (Cllr McRobie)
23/01779/HHD – 3 Dorn Close - Erection of single storey rear and side extension with roof lights

No objections

- 1445 **Finance**
 (a) Accounts for Payment
 i) To consider and approve accounts for payment (*Appendix B to agenda*)
 ii) Accounts not on Appendix B submitted by 8pm on **24th July 2023**

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary (Jun)	Annette Fowler	CONFIDENTIAL
BACS	PAYE Q1 (Apr-Jun) – paid 2/7/23 as due by 19 th July meeting	HMRC	£210.20
BACS	Payroll prep (Apr-Jun)	TP Jones & Co LLP	£ 59.40
BACS	Planting of 4 flower boxes	Eric Probbitts	£275.00
BACS	Hire of AMH Apr-Jun	AMH	£ 60.00
BACS	Councillor Roles and Responsibilities training – Cllr Andy Barry	OALC	£ 96.00
BACS	Standing charge for Xmas tree electricity	SSE	£157.96
D/D	Annual renewal to ICO	Information Commissioner’s Office	£ 35.00
S/O	Email Hosting (monthly)	1&1	£ 6.00

- 1446 **To receive items for next agenda.**
 To be emailed to the Clerk.

- 1447 **For Information only**
 None

- 1448 **Date and location of next meeting**
 To confirm the date of the next meeting, this is scheduled for **Monday 18th September 2023** at the Alice Marshall Hall, Middle Barton at **8.00pm**.

Signed

Date.....