

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL
Monday 20th November 2023
THE ALICE MARSHALL HALL, MIDDLE BARTON

Councillors Present: Roger Tyers (Chair), Kate Carter-Windle (Vice), John Parry, Jane McRobie, Andy Barry, Steve Rogers, Graham Cox

Also in attendance: Cllr Jackson, Cllr Graham, Alison Umney (School Liaison Governor), Andy Hinton (Playing Fields)

Clerk: Annette Fowler

Public: 4

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

A member of the public raised concerns about a house in South Street that has a large amount of debris in the front garden, concerns about the general state of the area and potential vermin. It was suggested they contact the Environmental Health Agency. Cllr Carter-Windle offered to visit the resident.

1477 To receive apologies for absence.

There were no apologies.

1478 Declarations of Interest

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

Cllr Tyers declared an interest in Worton Road item (d) under planning

Cllr McRobie declared an interest in 33 South Street item (e) under planning

1479 Minutes of the last meeting

The minutes from the meeting held on **16th October 2023** were approved and signed as an accurate record by Cllr Roger Tyers.

Matters arising:

None

1480 To receive updates on the action points from previous minutes –

a) Update on traffic calming

The SIDS are now in place with one as you come into the village just past the Cinnamon Stick, and the second at the other end by the Rectory. The placings will be monitored and moved as required. Cllr Tyers asked if the data had been analysed, Cllr Barry confirmed that Steve

Signed

Date.....

Ferrelly is looking at the data and will report back. It was suggested that a third SID would be useful. Cllr Parry asked if there was any money left from the Heyford S106 funds, Cllr Tyers confirmed that we (SBPC) have used our funds, but Westcote might have funds that could be used to buy another SID. The Clerk will email Westcote Parish Meeting to ask them to include it in the agenda for their December meeting.

b) Request for traffic Mirror at the top of Mill Lane

Cllr Barry has emailed BT who confirmed that this would be classed as a road sign, and that if we approached OCC to ask for permission it would be approved, but apparently OCC do not approve traffic mirrors. Cllr Rogers suggested making contact with the Resident in the house opposite the Lane to ask if they would consider having a pole with a mirror behind their hedge. Cllr Cox offered to discuss this with the resident and will report back. The alternative could be to use the bus shelter.

1481 Reports from County and District Councillors (Appendix A)

Full reports can be found on the PC website www.steeplebartonparishcouncil.org

Cllr Jackson –

POTHOLE SUPER USER

I am having a visit this coming Wednesday (15th Nov) from Nigel Clark of OCC highways. We are doing the practical session of my training to be a "Super User" to mark potholes and kerbs. He is coming armed with a lumi-jacket and paint spray cans, and I have already identified locations that we can mark up.

PLANNING APPLICATION: FIELD NORTH OF HOLLIERS

I have recently received my documentation (somewhat belatedly) for the Uplands Planning Committee meeting tomorrow (13th Nov). Much to my surprise the application is on the agenda. I had assumed it would be the December meeting. The planning officer is recommending that the application is refused. I know that a couple of members of SBPC are planning to attend, so they will no doubt update the meeting.

MULLINS COMMUNITY FORUM

On Tuesday Nov 7th, I attended the forum, which hadn't met for quite some time. I was interested in an update about a possible time scale for when actual work might start, when S106 money might become available, and a possible finish date. (Roger Tyers also attended). There are still "loose ends" to tie up, and it isn't anticipated that actual digging will begin before Autumn 2024. With a timescale of between 24 and 36 months to get the museum up and running, we are looking at 2027 Or 2028 for completion.

Cllr Graham -

Reduced cost for Bus journeys will continue throughout December. New methods of pothole repair are being trialled, but it is very expensive. Cllr Graham confirmed that he is very happy to help if we need anyone to be chased up on requests.

1482 **Donation request from the Sports & Social Club to help with the cost of the Children’s and Senior’s Christmas parties.**

Andy Hinton confirmed that there will not be a Children’s party as numbers very low. For the few that did respond, the Playing Fields have donated £90 to be used for vouchers.

RESOLVED,

Signed

Date.....

THAT, a donation of £300 towards the Senior’s party was approved

1483 **Request for funding from St Mary’s - Parochial Church Council** – security equipment/internet.

Cllr Tyers has looked at the status of the lane and it appears to be a public bridleway, possibly part of the Abbey estate. The Church will go ahead with the purchase of security, but as it is a public bridleway the Parish Council may not be permitted to contribute. The Clerk will research this and report back.

1484 **Village Matters**

- a) **Village parking** (Cllr Rogers) – Issues with parking were discussed. The Clerk will include a note in the bulletin reminding residents that it is illegal to block the pathway. The Clerk will also ask the local PCSO for more parking leaflets that can be placed on vehicles.
- b) **Dead tree Holliers Crescent** – A quote from KP Tree Care for £240 inc VAT had been received for the removal of the dead Cherry in Holliers Crescent.

RESOLVED

THAT, the quote was approved.

The removal of the Oak Tree from the Playing Fields was also discussed. Cllr Rogers volunteered to move the tree and replant at the School. The Clerk will make contact with the School to confirm where it should be planted.

- c) **Pothole superuser** – Cllr Rogers is happy to take on this role and will discuss with Cllr Jackson.

1485 **Reports**

(a) School Governors report - (Alison Umney, School Liaison Governor)

Children have returned following the half term break and attendance continues to be very high at just under 97%.

Open evenings and daytime visits have taken place for prospective parents for the September 24 intake.

All classes created work around the theme of Remembrance Sunday including artwork, poetry and creating Poppies by recycling materials. Sustainability is an important focus at the school and the school is working towards its Eco school status led by Mrs Horner.

Years 5 and 6 have taken part in a Street Dance workshop and Year 6 have been on their residential trip to Yenworthy which was a great success. The instructors were very complimentary about our children. They were impressed with how they coped with the outdoors, the weather, [rain high winds and cold] their ability to tackle new challenges and their teamwork.

Signed

Date.....

Fombs Fireworks evening was a great success raising ever needed funds to support and enrich the lives of the children in our school. Fortunately, in the recently held FOMBS AGM several new officers were elected, and some parents and grandparents expressed an interest in helping at events. Further offers of help from members of the community would also be very welcome.

A non-uniform day was held to raise funds for Children in Need which raised around £150. School also raised £112 from the sale of poppies towards the poppy appeal.

Coming up

CN Partnership sports events [netball tournament and Sports hall athletics].

A whole school trip to the Pantomime at Chipping Norton theatre. [with thanks to the Destiny Foundation for funding the tickets and Fombs and parents for the transport]

A Christmas jumper day to fundraise for Spinal Muscular Atrophy,

Santa run for Katherine house round the school running track.

Christmas lunch

Christmas concert for parents in the church

Carols for the community. 6-7pm in the school hall 14th December [Fombs providing refreshments]

(b) Highways (Cllr Barry)

Another meeting was held of the Parish Transport representatives that I am one for our parish. There were several items on the agenda but not all the presenters were present for the meeting so the agenda was cut down slightly. The main discussion topics were:

Oxfordshire Community Rail Partnership

This mainly talked about locations of train stations and the infrastructure around their locations with advice and maps for these facilities.

There was also a request for Parish Councils to adopt a local station and assist with its upkeep e.g plant borders and troughs.

Bus Service update:

The transport team has been restructured with 2 new members joining the team.

Bus uses has increased to 103% from pre covid levels but the concession fares are still down.

For some bus companies there is a fare cap of £2.00, this will progress into 2024 with a proposal that a £1.00 cap to be introduced over the Christmas period and on Sundays (our bus is not part of this scheme.) There are several new bus schemes being put in place throughout Oxfordshire but none are linked to us.

Community Transport:

Not a lot to report for this parish just that Our Bus Barton’s have been given a grant for electric buses from the Lottery.

(c) Drainage and Flood Protection (Cllr Tyers)

Mill lane slight flooding but not too bad. The PC have drafted a letter for residents around the Mill asking them to clear any debris branches, roots etc. There are new owners at the Mill, Cllr Rogers will visit.

Signed

Date.....

(d) Sports and Social Club/Playing Fields (Andy Hinton, Playing Fields, Steve Rogers, Social Club, Andy Barry, Bowls club)

Andy Hinton talked about the recent meeting held with the PC to inspect the play area. The committee are preparing a plan and schedule of work required and will report back. Friday is the Christmas tree lighting evening with stalls, rides and music/disco.

Cllr Rogers confirm that the Social Club are doing well and moving forward.

1486 **Planning applications** (Cllr McRobie)

a) Update on the Hallam application

Cllr McRobie confirmed the application was unanimously rejected.

b) 23/02594/HHD - Clearwell Cottage 34 North Street - Erection of a single storey extension and construction of a front porch canopy along with alterations to basement to include extension and increase in floor level

No concerns about the design but issues with parking as currently only on street parking. A statement will be posted on the planning portal.

c) 23/02575/HHD - Lower Turnpike Cottage Rayford Lane Bartongate - Proposed drop kerb and associated infrastructure and hardstanding

Approved

d) 22/02947/OUT – Appeal - Land East off Worton Road Middle Barton

A statement will be posted on the planning portal

e) 23/02958/HHD – 33 South Street - Demolish existing single storey rear extension and erection of single storey rear extension - Town and Country Planning Act

A statement will be posted on the planning portal with a suggestion that the planning officer needs to carry out a site visit.

f) 23/02959/LBC – 33 South Street - Demolish existing single storey rear extension and erection of single storey rear extension - Planning (Listed Building and Conservation Areas) Act

A statement will be posted on the planning portal with a suggestion that the planning officer needs to carry out a site visit.

Signed

Date.....

1487 **Finance**

(a) Accounts for Payment

i) To consider and approve accounts for payment (*Appendix B to agenda*)

ii) Accounts not on Appendix B submitted by 8pm on **20th November 2023**

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary (Oct)	Annette Fowler	CONF
BACS	Planting of 4 flower boxes	Eric Probbitts	£275.00
BACS	5 th & last cut of the season	N R Prickett	£441.60
BACS	Weed spraying	Complete Weed Control	£528.00
BACS	Cleaning traffic mirrors	CTF Window Cleaning	£ 19.80
BACS	Electricity standing charges	SSE	£189.49
	Poppy Wreath	Kate Carter-Windle	£ 30.00
Total			£1,764.13

1488 **To receive items for next agenda.**

To be emailed to the Clerk.

1489 **For Information only**

None

1490 **Date and location of next meeting**

To confirm the date of the next meeting, this is scheduled for **Monday 11th December 2023** at the Alice Marshall Hall, Middle Barton at **8.00pm**.

Signed

Date.....