

STEEPLE BARTON PARISH COUNCIL

<https://steeplebartonparishcouncil.org>

13th May 2024

NOTICE OF PARISH COUNCIL MEETING

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held in the Alice Marshall Hall, Middle Barton on **Monday 20th May 2024 at 8.00pm**

Annette Fowler

Clerk to the Parish Council

Email: clerk@steeplebartonpc.co.uk Tel: 01869 349852

AGENDA

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

1. **To receive apologies for absence**
2. **Declarations of Interest**
To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).
3. **Minutes of the last meeting**
To approve the minutes of the Parish meeting held on **15th April 2024** previously circulated.
4. **To receive any updates on the action points from previous minutes**
5. **Reports from District and County Councillors (Appendix A)**
6. **Internal Audit**
 - i. **To receive the report from the Internal Auditor**
 - ii. **To consider the appointment of the Internal Auditor for 24/25**
7. **External Audit** - to consider the 2023/24 AGAR for submission to the auditor
 - i. **Section 1: Annual Governance Statement** - to consider the questions and respond accordingly
 - ii. **Section 2: Accounting Statements** - to consider and agree the accounting statement figures
 - iii. **Electors' Rights** – to note the dates for the Notice of Public Rights
8. **Village Matters**
 - a) Removal of tree trunk Dorn Close - £150 + VAT
9. **Reports**
 - (a) **Highways** (Cllr Barry)
 - (b) **Drainage and Flood Protection** (Cllr Tyers)
 - (c) **Playing Fields** (Andy Hinton, Treasurer, Playing Fields)
10. **Planning applications** (Cllr McRobie)
24/00485/HHD - Alterations to remodel and refurbish Mill and Mill Cottage to include creation

of covered parking and porch with first floor accommodation above, erection of side extension to create first floor garden room with decking and second floor solarium, and construction of a detached outbuilding (to replace existing structure) to provide three bay garage with office/workshop over. Associated works-**Emailed to Councillors as comments by 8th May**

24/00920/FUL - Erection of 3 double car ports – Manor Barn Farms - **Emailed to Councillors as comments by 9th May**

11. **Finances**

(a) Accounts for Payment

To consider and approve accounts for payment (*Appendix B to agenda*)

(b) *Accounts not on Appendix B submitted by 8pm on 20th May 2024*

12. **To receive items for next agenda**

13. **For Information only**

14. **Date and location of next meeting**

To confirm the date of the next meeting, this is scheduled for **Monday 17th June 2024** at the Alice Marshall Hall, Middle Barton at 8.00pm.

<i>Paper number(s).</i>	<i>Paper title</i>
<i>A</i>	<i>Reports from County Cllr Graham & Cllr Jackson</i>
<i>B</i>	<i>Accounts for Payment</i>