

STEEPLE BARTON PARISH COUNCIL

Dear Councillor,

13th May 2024

**NOTICE OF ANNUAL PARISH MEETING AND ANNUAL MEETING OF THE
PARISH COUNCIL**

Councillors: You are hereby summoned to attend the Parish Council Meeting to be held in the Alice Marshall Hall, Middle Barton on **Monday 20th May 2023 at 7.30pm.**

We are following the Covid guidelines with regard to the number of people permitted to meet and would ask members of the public to email any points/questions they would like to be included in the meeting to the Clerk via clerk@steeplebartonpc.org.uk.

Annette Fowler

Clerk to the Parish Council

Email: clerk@steeplebartonpc.org.uk Tel: 01869 349852

AGENDA

ANNUAL PARISH MEETING

1. **Chairman's annual report**
2. **Financial statement**
3. **AOB**

ANNUAL MEETING OF THE PARISH COUNCIL

1. **Election of Chairman and Vice Chairman**
2. **To approve the minutes of the meeting 15th May 2023**
3. **Review and vote on allowing members of the public to speak outside of the Public Session**
4. **Review committees and responsibilities**