

STEEPLE BARTON PARISH COUNCIL

<https://steeplebartonparishcouncil.org>

9th September 2024

NOTICE OF PARISH COUNCIL MEETING

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held in the Alice Marshall Hall, Middle Barton on **Monday 16th September 2024 at 8.00pm**

Annette Fowler

Clerk to the Parish Council

Email: clerk@steeplebartonpc.co.uk Tel: 01869 349852

AGENDA

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

1. To receive apologies for absence

2. Declarations of Interest

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

3. Minutes of the last meeting

To approve the minutes of the Parish meeting held on **15th July 2024** previously circulated.

4. To receive any updates on the action points from previous minutes

5. Reports from District and County Councillors (Appendix A)

6. Village Matters

a) ANPR

b) Tree – quotes for work required to PC trees

7. Donation request from Middle Barton School towards the cost of a new reading scheme-total cost £4,000

8. Donation request from Steeple Barton Chase

9. Donation request from Oxfordshire Museums Service to acquire Medieval gold brooch found in Steeple Barton

10. Reports

(a) Highways (Cllr Barry)

(b) Drainage and Flood Protection (Cllr Tyers)

(c) Playing Fields (Andy Hinton, Treasurer, Playing Fields)

11. Planning applications (Cllr McRobie)

24/01493/HHD - 52 Worton Road - Internal and external alterations including garage conversion, erection of single storey rear and side extension, first floor front extension, removal of chimney

stacks, internal reconfiguration, replace first floor rear windows and replace UPVC windows to double glazed aluminium – Emailed to all Cllrs as comments by 29th August.

24/02138/HHD - 28 Church Lane - Erection of a rear first floor extension

12. **Internal Audit** – to consider the appointment of the Internal Auditor for 24/25
13. **External Audit** - to receive and note the External Auditor’s Report - to receive and note the External Auditor’s Report
14. **Finances**
 - (a) Accounts for Payment
To consider and approve accounts for payment (*Appendix B to agenda*)
 - (b) *Accounts not on Appendix B submitted by 8pm on 16th September 2024*
15. **To receive items for next agenda**
16. **For Information only**
17. **Date and location of next meeting**
To confirm the date of the next meeting, this is scheduled for **21st October 2024** at the Alice Marshall Hall, Middle Barton at 8.00pm.

| <i>Paper number(s).</i> | <i>Paper title</i> |
|-------------------------|---|
| <i>A</i> | <i>Reports from County Cllr Graham & Cllr Jackson</i> |
| <i>B</i> | <i>Accounts for Payment</i> |