

**MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL  
Monday 18th November 2024  
THE ALICE MARSHALL HALL, MIDDLE BARTON**

**Councillors Present:** Roger Tyers (Chair), Kate Carter-Windle (Vice), Jane McRobie, Steve Rogers, Graham Cox

**Clerk:** Annette Fowler

**Public:** 6

**PUBLIC QUESTION TIME**

**Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.**

A member of the public asked if the Pc had an update on the Worton Road development appeal. It was confirmed that the appeal had been rejected.

**1612 To receive apologies for absence.**

The Council received apologies from Cllr Barry.

**1613 Declarations of Interest**

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

None

**1614 Minutes of the last meeting**

The minutes from the meeting held on **16th September 2024** were approved and signed as an accurate record by Cllr Roger Tyers.

A couple of typos were pointed out; the Clerk will amend before uploading onto the website.

**1615 To receive updates on the action points from previous minutes –**

None

Signed .....

Date.....

**1616 Reports from County and District Councillors (Appendix A)**

Full reports can be found on the PC website [www.steeplebartonparishcouncil.org](http://www.steeplebartonparishcouncil.org)

**Councillor Dave Jackson**

I am promoting services offered by WODC as part of the "Community Wellbeing" department. One of the full-time officers is a "Resident Support Worker" who can assist residents struggling to pay for food, rent, utility bills and other costs. I have mentioned this service in the November Bulletin, and there are helpful leaflets with contact details both in the shop and the Sports and Social Club, which I am going to publicise in the village and on social media.

I marked, and scheduled the action for, 55 potholes on Marshall Crescent in my capacity as a volunteer Super User. Most were done quite quickly again (in two sessions) apart, strangely, the last three! I also sorted 31 potholes in Sandford St Martin. which again they took two visits to complete. I don't quite understand why they don't do all of them in one go! Although there are still a few streets with less severe potholes (like Church Lane and Kirby Close), I am going to adjourn my marking unless more severe ones start to appear. I will resume after the winter when the absence of leaves and the effect of frost and rain will no produce a fresh batch of holes.

**Councillor Andy Graham –**

Playing Fields - £2,000 from the council fund was approved towards the new play equipment.

Bus fares will increase from £2 to £3; this was a Government decision.

Contract for Milestone (contractor for road repairs) is up for renewal.

School transport – following the July meeting Andy had been in contact with two residents with resolution for one and the other still ongoing.

**1617 Village Matters**

- a) ANPR** - A meeting will be arranged with the Speedwatch team to take things forward. Steve Ferrelly mentioned there are 40 people in the group, but they are finding it difficult to run sessions.
  
- b) Replacement play equipment for the Playing Fields** - The PC had received a list of costs included in phase one of the replacement programme. It was confirmed that the current equipment is inspected every two weeks, and it has been agreed that any damaged units will be removed. Councillor Graham mentioned that the Co-Op and Cottsway Housing have community fund schemes. The PC will revisit the request for a contribution towards the new equipment.

**1618 Co-option of new Parish Councillor**

Jay Sinclair-Pearson was proposed by Councillor Carter-Windle and seconded by Councillor

Signed .....

Date.....

Rogers and co-opted onto the Council.

1619 **Donation request** – The PC received a request from Middle Barton Bowls club for a donation of £500 towards the replacement of the side door.

**RESOLVED,**

**THAT, a donation of £500 was approved.**

1620 **Donation request** - to cover the cost of a Poppy Wreath

**RESOLVED,**

**THAT, a donation of £25.00 was approved.**

1621 **Revised Financial Regulations** – to approve and adopt the revised Financial Regulations. The document had been reviewed by the Finance Committee and circulated to all Councillors for review.

**RESOLVED,**

**THAT, the new document was approved and would be adopted.**

1622 **Request from the Clerk to attend an online training session in March 2025** – Experienced Clerk Refresher - £60.00 + VAT.

Approved.

1623 **Reports**

**(a) Highways (Cllr Barry)**

No report from Cllr Barry. Cllr Tyers confirmed that the SIDS information had been downloaded with the figures being very similar to last month with the average speed showing that it was down to the mid 20's. The SIDS have been moved, one is now by the hairdressers and the one at the end of Holliers Crescent has been turned around.

**(b) Drainage and Flood Protection (Cllr Tyers)**

The new storm drain for the School has been approved with the cost being covered by OCC. The Staff at School are checking the drains if we have heavy rain. Sandbags will be made ready and taken to the School as a precaution.

**(c) Sports and Social Club/Playing Fields (Andy Hinton), Bowls Club Andy Barry**

See above minute reference 1617(b). The fund raising for the replacement play equipment is going well with £40,000 received so far.

1624 **Planning Applications**

**24/02472/FUL** – The Paddocks, Duns Tew Rd - Erection of detached garage/workshop with external staircase to storage area in roof space

No objections.

Signed .....

Date.....

1625 **Finance**

(a) Accounts for Payment

- i) To consider and approve accounts for payment (*Appendix B to agenda*)
- ii) Accounts not on Appendix B submitted by 8pm on **18<sup>th</sup> November 2024**

**October 2024 (meeting cancelled but payments approved)**

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary + Microsoft Office annual renewal (£59.99)	Annette Fowler	CONF
BACS	Payroll preparation Jul-Sept	T P Jones & Co LLP	£ 59.40
BACS	PAYE Q2	HMRC	£245.40
D/D	Electricity Standing charge	SSE	£ 19.86
S/O	Email hosting	1&1	£ 6.00
BACS	Weed spraying	Complete Weed Control	£528.00
BACS	Cleaning Traffic Mirrors	CTF Window Cleaning	£ 25.00
BACS	Flower Boxes x 4	Eric Probbitts	£275.00

**November 2024**

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary	Annette Fowler	CONF
BACS	Hire of AMH Jul-Sept	AMH	£ 40.00
BACS	5th Grass cut	N R Prickett	£471.60
D/D	Tree work – 20 trees	Top Leaf Tree Services	£630.00
S/O	Poppy Wreath for Remembrance Day	Poppy Appeal	£ 25.00

1626 **To receive items for next agenda.**

Any items to be emailed to the Clerk.

1627 **For Information only**

Thank you for the donation from Museums Service: The Oxfordshire Museum 2<sup>nd</sup> Precept payment of £10,780 received.

1628 **Date and location of next meeting**

To confirm the date of the next meeting, this is scheduled for **Monday 9<sup>th</sup> December 2024** at the Alice Marshall Hall, Middle Barton at **8.00pm**.

Signed .....

Date.....