

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL  
Monday 17th March 2025  
THE ALICE MARSHALL HALL, MIDDLE BARTON

**Councillors Present:** Roger Tyers (Chair), Kate Carter-Windle (Vice), Jane McRobie, Graham Cox, Andy Barry

**Also in Attendance:** Councillor Dave Jackson and Councillor Andy Graham

**Clerk:** Annette Fowler

**Members of the Public: 2**

**PUBLIC QUESTION TIME**

**Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.**

A resident asked if the PC could confirm when the final date for comments for the Holliers application was, Councillor Tyers said that according to the WODC Planning Portal the last date was 14<sup>th</sup> March, and asked Councillor Jackson if he could request an update from the Case Officer for the next meeting.

**1666 To receive apologies for absence**  
No apologies had been received.

**1667 Declarations of Interest**  
To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).  
Nothing was declared.

**1668 Minutes of the last meeting**  
The minutes from the meeting held on 17<sup>th</sup> February 2025 were approved and signed as an accurate record by Cllr Roger Tyers.

**1669 To receive updates on the action points from previous minutes –**

- a)** Repairs to the Dock - the repairs have been carried out, but there is some concern from a local resident that the backfill before the tarmac topping was not what it should be. There is a retaining sheet of plywood, but questioned what was behind it? There is also a missing area of concrete which needs further investigation. Note: We need to add the cottages at the Dock to the flood list.
- b)** White lines – on the B4030 - Councillor Tyers met with James Wright, OCC Highways, who confirmed that the work is scheduled, but it will need to wait for a period of better weather.

Signed .....

Date.....

- c) Purchase of ASWC – We are still awaiting the outcome from the developers of Heyford Park on our business case. Steve Ferrelly in the meantime has noted that OCC are purchasing some ANPR camera's and wondered if we could utilise one of those? This question was put to Councillor Graham who responded that it would not be possible.

1670 **Reports from County and District Councillors (Appendix A)**

Full reports can be found on the PC website [www.steeplebartonparishcouncil.org](http://www.steeplebartonparishcouncil.org)

**Councillor Dave Jackson –**

It has been a fairly quiet month with little to report. Some of the potholes I marked on Kiddington Road and Kirby Close have been done, but others not touched! The white markings I did on February 14th are now barely visible! I have been asked by a resident on Worton Road to help with a neighbouring hedge which needs lowering, and discussions are on-going. I have contacted OCC highways officer Chris Grain again as the wobbly manhole cover outside 13 Marshall Crescent has still not been fixed. I have also written again to Bill Oddy to chase up a wheelie bin for the sandbags at the "depot" at the end of the Sports and Social Club car park. I had a message from Mary Thompson who coordinates the litter picking at the sports field that some hessian sandbags had been blown into the hedges. I have also noticed that even more plastic sandbags have arrived in a large plastic bag.

**Councillor Andy Graham –**

Cllr Graham provided an update regarding devolution and the unitary authority options being discussed. He advised that the unitary authority proposal would be sent to Government by November, and a decision would be made in January 2026.

Councillor Tyers asked Councillor Graham what percentage of its 'total capacity of use' has the Dragon patcher been used during the past twelve months. Oxfordshire. Councillor Graham will investigate and report back.

1671 **Village Matters - updates**

- a) **School Buses** – Councillor McRobie is currently in correspondence with OCC raising a number of questions; a response is awaited. Councillor Tyers thanked Councillor McRobie for her hard work and determination with regard to this contentious issue.
- b) **Wi-fi in the AMH** – it was agreed that it would be very useful to have Wi-Fi in the hall and will be discussed again in the future.
- c) **VE Day Thursday, 8th May** – The Clerk suggested that the PC could purchase a flag to be displayed at the AMH. The cost is £19.99 + £3.99 postage.

**RESOLVED,**

**THAT the Clerk could proceed and purchase a flag.**

Signed .....

Date.....

1672 **Reports**

**(a) Highways (Cllr Barry)**

The potholes are getting worse and repaired ones have not been repaired to a good enough level. Following a meeting with James Wirght, OCC Highways propose to reinstate the center line in North Street. The builders in Jacobs yard will replace the chicane and will repair the damage to the footpath. Figures from the SIDS were distributed for information.

Councillor McRobie asked about the Dock as it really needs a sweep. Councillor Tyers confirmed it's OCC responsibility. The Clerk will post on Fix My Street.

**(b) Drainage and Flood Protection (Cllr Tyers)**

The work to install the new storm drain from Church Lane through the school is now scheduled to commence on Monday 7<sup>th</sup> April. OCC have again sent out a flood project funding, expressions of interest form to Parish Councils, which is where the school project acquired their funding. A resident has suggested that we submit an application to install a drainage/ditch along the back of the dwellings on the South side of Church Lane to control the water coming off the fields, crossing Church Lane and flooding houses on the opposite side.

**(c) Sports and Social Club/Playing Fields (Andy Hinton), Bowls Club Andy Barry**

No report

1673 **Planning**

**25/00433/HHD** - Construction of rear dormer - 17 Church Lane

No objection

**25/00511/S73** - Variation of condition 2 of Planning Permission 22/02699/HHD to allow the outbuilding extension to extend toward the north boundary - Quakers Cottage Jacobs Yard

No objection

1674 **Policies:** To consider the following policies, emailed to Councillors before the meeting.

**a) Freedom of Information Scheme**

The Council considered the policy and **RESOLVED** to agree to adopt it.

**b) Complaints procedure**

The Council considered the policy and **RESOLVED** to agree to adopt it.

1675 **Finance**

**(a) Accounts for Payment**

i) To consider and approve accounts for payment (*Appendix B to agenda*)

ii) Accounts not on Appendix B submitted by 8pm on **17<sup>th</sup> March 2025**

Signed .....

Date.....

**STEEPLE BARTON PARISH COUNCIL**

<b>Payment Method</b>	<b>Purpose</b>	<b>Payee</b>	<b>Amount</b>
<b>BACS</b>	Clerk Salary (Jan)	Annette Fowler	CONF
<b>BACS</b>	OALC subscription renewal	OALC	£344.87

1676 **To receive items for next agenda.**  
School buses

1677 **For Information only**  
Steve Rogers resignation and advertisement for new Councillors.

1678 **Date and location of next meeting**  
To confirm the date of the next meeting, this is scheduled for **Monday 14<sup>th</sup> April 2025** at the Alice Marshall Hall, Middle Barton at **8.00pm.**

Signed .....

Date.....