

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL
Monday 16th June 2025
THE ALICE MARSHALL HALL, MIDDLE BARTON

Councillors Present: Roger Tyers (Chair), Kate Carter-Windle (Vice), Jane McRobie, Graham Cox, Andy Barry

Also in Attendance: Councillor Dave Jackson and Councillor Andy Graham

Clerk: Annette Fowler

Public: 0

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

1703 To receive apologies for absence

None

1704 Declarations of Interest

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

Nothing was declared.

1705 Minutes of the last meeting

The minutes from the meeting held on 12th May 2025 were approved and signed as an accurate record by Cllr Roger Tyers.

1706 To receive updates on the action points from previous minutes –

a) ASWC – The letter of acceptance of offer with conditions has been signed by the Chair on behalf of the Parish Council. The funds should be transferred very soon. Once received we can place the order.

b) Holliers Field Planning Application – Hallam Land have submitted additional documentation in respect of the SW drainage into Cockly Brook. Nothing further from OCC as the lead flood authority despite the fact they are looking at flood mitigation along the length of the River Dorn from Little Tew. Natural England have changed their view in light of the additional documents. We understand there was to be further consultations but have heard nothing. Cllr Jackson confirmed there had been a site visit but that it wasn't particularly useful as the planning officer connected to the application was unable to attend. This application will most likely be included in the July planning meeting agenda. Cllr Jackson will confirm.

Signed

Date.....

Action point: The Council to write to Stephanie Eldridge to ask for an update. Cllr Graham suggested we mention the OCC flood committee.

1707 **Village Matters - updates**

a) Replacement of two Defibrillators – discounted offer for each defib - £850.00 +VAT – this has been included in the budget

RESOLVED,

THAT, the Clerk could proceed to purchase two replacement defibrillators.

b) Land North of Enstone airfield- nothing further to report.

1708 **Reports from County and District Councillors (Appendix A)**

Full reports can be found on the PC website www.steeplebartonparishcouncil.org

Councillor Dave Jackson –

FLOODING SITE VISIT

I have been working with Paul North, the chair of the Sandford St Martin P.C. to facilitate the proposed site visit along the Dorn (in conjunction with OCC), to look at possible remedial measures. I have just received a message from Amanda Dodsworth (OCC) that a date will be issued shortly. Paul has already sounded out landowners at the upper reaches of The Dorn with positive feedback, and I am going to contact Park farm and Manor Farm (Charles Park) once we have a date. Paul and I also discussed the logical route of our "walk" once we have a date. I have asked if it can be before June 25th as I am on holiday after then.

POTHOLE UPDATE

I did a widespread sweep of the village in May to mark lots of potholes on Marshall Crescent, Hillside Road, Worton Road (car park entrance), Holliers Crescent, Kiddington Road and Church Lane. Once again, the tarmac gangs came out straight away, with even two teams on the same day! I thanked them and noticed they were doing a good job, cutting out the edges and lining with bitumen. One chap said they found it helpful that I number the holes on the road and also added that he sometimes cuts wider than my white line if the tarmac edge would be a bit "crumbly". I thought that was reassuring.

WHITE LINES ON THE B4030

I finally got a message today from Chris Grain (OCC Highways) that they are doing the white lines on the road down from Holt. I haven't had time to go to look before doing this report.

Signed

Date.....

ROAD SWEEPING

I wrote again to Justin Gargan (WODC) after the May SBPC meeting to request some other roads to do which were suggested. Since then, with the help of Bill Oddy (WODC), I have agreed that I will wait until the scheduled work in other areas is done, which hopefully won't be too long. I have suggested that it would be simpler if they did the whole village, and I have requested that I am told when they will be coming so that I can try to alert the village (e. g. Facebook, posters, word of mouth) to ask if possible that cars are not parked at the kerbside. Once the sweeping has been done I will do a gulley survey to mark those which are clogged up.

Councillor Andy Graham - Encourage people to complete the survey regarding the Government reorganisation proposing two Councils for Oxfordshire and West Berkshire. The Clerk confirmed the information had been posted on the website and would be included in the Barton Bulletin report.

1709 Reports

(a) Highways (Cllr Barry)

SID data was downloaded today; the average speed is down to 24mph. The footpaths appear passable. I will chase up the signage for the playing fields and an extra school sign for Church Lane.

(b) Drainage and Flood Protection (Cllr Tyers)

See above.

(c) Sports and Social Club/Playing Fields (Andy Hinton), Bowls Club Andy Barry

No report.

1710 **To adopt the amended Financial Regulations** – new version approved and adopted
Approved and adopted.

1711 **External Audit** - to consider the 2023/24 Annual Governance and Accountability Return (AGAR) for submission to the auditor

Section 1: Annual Governance Statement - to consider the questions and respond accordingly. The Clerk had circulated the questions prior to the meeting.

The Council RESOLVED to agree to all the Governance questions. The Chair and Clerk signed the form.

Section 2: Accounting Statements - to consider and agree the accounting statement figures. The Clerk had circulated the figures prior to the meeting.

The Council RESOLVED to agree to the Accounting Statements. The Chair and Clerk signed the form.

Electors' Rights – to note the dates for the Notice of Public Rights

Signed

Date.....

The Council **RESOLVED** to approve the dates for the Electors' Rights as 18th June to 30th July. The notice would be posted on the Parish noticeboard in accordance with regulations.

Internal Audit

- i. To receive the report from the Internal Auditor

The Council **RESOLVED** to accept and receive the report.

- ii. To consider the appointment of the Internal Auditor for 24/25

The Council **RESOLVED** to agree to appoint Kirsty Buttle for a further year.

1712 Finance

(a) Accounts for Payment

- i) To consider and approve accounts for payment (*Appendix B to agenda*)
- ii) Accounts not on Appendix B submitted by 8pm on **12th May 2025**

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary (May)	Annette Fowler	CONF
SO	Donation to Our Bus	Our Bus	£100.00
DD	Email hosting	Ionos	£7.00
BACS	Weed Spraying	Complete Weed Control	£540.00

RESOLVED

THAT, all payments listed were agreed.

1713 To receive items for next agenda.

1714 For Information only

1715 Date and location of next meeting

To confirm the date of the next meeting, this is scheduled for **Monday 21st July 2025** at the Alice Marshall Hall, Middle Barton at **8.00pm**.

Signed

Date.....