

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL
Monday 15th September 2025
THE ALICE MARSHALL HALL, MIDDLE BARTON

Councillors Present: Roger Tyers (Chair), Kate Carter-Windle (Vice), Andy Barry, Graham Cox

In Attendance: 1 member of the public, Councillor Dave Jackson and Councillor Andy Graham

Clerk: Annette Fowler

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

No comments.

1728 To receive apologies for absence

The Council received apologies from Councillor McRobie.

1729 Declarations of Interest

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

Councillor Tyers with regard to the planning application on Land between 46 & 48 South Street, minute reference 1734 below.

1730 Minutes of the last meeting

The minutes from the meeting held on 21st July 2025 were approved and signed as an accurate record by Cllr Roger Tyers.

1731 To receive updates on the action points from previous minutes –

a) ASWC (Automatic Speed Watch Camera) - The Automatic Speed Watch Camera has been purchased. A training session with Westcote Parish meeting will be organised as soon as possible.

b) Holliers Field Planning Application - The application is delayed further as the WODC Ecologist has made a further objection. Hallam Land are meeting with the Ecologists to work through all the outstanding issues which would then lead to some additional information, possibly including a revised masterplan. The PC await further information.

Signed

Date.....

1731 **Village Matters – updates**

a) **Land North of Enstone Airfield** – A feedback form from Charlie Luxton Design was circulated to the Council with the agenda – Cllr Tyers had personal comments that he will submit. The PC will complete the feedback form.

b) **Village Appraisal** - all agreed that it would be a good idea to review and update.

c) **Update on the Mullins S106 money** - At the recent Mullins Forum the Section 106 Funds to be allocated to Steeple Barton for highway mitigation projects was confirmed as being agreed subject to the 'Developer' paying the funds over to OCC just prior to the commencement of the development which is likely to be by in the Autumn 2026.

1731 **Donation request for £200 from Cotswolds Arts Through Schools –**

<https://www.cotswoldsartsthroughschools.com/>

RESOLVED,

THAT, the PC would make a donation of £100.00 and the Destiny Foundation £100.00.

1732 **Reports from County and District Councillors (Appendix A)**

Full reports can be found on the PC website www.steeplebartonparishcouncil.org

Councillor Dave Jackson –

I have kept in touch with the planning officer dealing with the application on land north of Holliers. I was expecting that it would come to the August, or if not, the September Uplands planning committee, but it has not. I can give an update at the meeting as the September Uplands meeting is on the same day.

Finally, the white lines on the B4030 down from Holt have been done, and I wrote to the OCC highways officer Chris Grain to express my (belated!) gratitude. In his reply he said the deadline for sorting out the loose manhole cover outside 13 Marshall Crescent is September 9th. He is going to come out sometime after that to check it has been done.

I logged on to a Teams meeting with WODC officers on September 4th to do with Emergency Planning (including how to inform the council if there is a sudden emergency in our area), customer complaints, and flooding. I gained some useful insight, particularly that the officer in charge of flooding at WODC, Lawrence King, will send someone out immediately to visit any household affected by flooding to discuss possible means of help.

At the same online meeting I chatted with one of the senior officers, Phil Martin, who has taken over as the person to liase with UBICO for things like replenishing the sandbag pile at the Sports and Social Club. I wrote to him on September 5th to ask again to both have a new bag of sand, and a wheelie bin to put the bags and cable ties in. I had requested this (again!) in June but hadn't realised the previous officer (Bill Oddy) had left.

Councillor Andy Graham -

Talked about the Enstone airfield development plans. Also, the Oxford rail strategy is available on the OCC website, worth taking a look, [OxRAIL 2040: Plan for Rail | Let's Talk Oxfordshire](#).

Signed

Date.....

1733 **Reports**

(a) Highways (Cllr Barry)

The SID from outside the old hairdressers has been moved back to Westcote Barton. The SID at the end of the village had the solar panel disconnected again. Reports of a Black Ford Fiesta appearing to have been dumped at the top of Mill Lane, Clerk to ask the PCSO to take a look. Clerk to log overhanging trees at 4 North Street on Fix my Street.

(b) Drainage and Flood Protection (Cllr Tyers)

On 22 July we carried out the Flood mitigation site visit through Soho Farmhouse and down to Sandford St Martin which was very informative, and will lead to a Section 19 report being produced by the OCC Flood Officer James Feest in due course. There was a representative there from the Northeast Cotswold Farmer Cluster, NECFC, Tim Field who provided lots of interesting insights into their work on flood prevention and conservation. It is clear their work will be an important part of future flood prevention. On a more local level I have met with the new owners of 24, Church Lane who are very keen to assist in the prevention of pluvial flooding from the fields to the south of Church Lane. I am currently waiting to meet with the former owner of 24, Church Lane. Any remedial work to alleviate the problem will necessitate involvement with the owners of the land East of 24 Church Lane.

1734 **Planning**

25/02011/FUL - Land Between 46 And 48 South Street Middle Barton - Demolition of existing garages and workshops, erection of a dwelling with associated parking, gardens/cycle and bin storage.

No objections from the Parish Council.

1735 **Finance**

(a) Accounts for Payment

- i) To consider and approve accounts for payment
- ii) Accounts not on Agenda submitted by 8pm on **15th September 2025**

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary (July)	Annette Fowler	CONF
BACS	External Audit	Moore	£252.00
BACS	Email Hosting	IONOS	£ 7.20
SO	Monthly donation to Our Bus	Our Bus	£100.00

Payments made in August –

BACS	Clerk Salary (Jul)	Annette Fowler	CONF
D/D	Email hosting	IONOS	£7.20
BACS	Purchase of ASWC	Westcotect Ltd	£5,288.40
BACS	Cleaning traffic mirrors	CTF Window Cleaning	£25.00
BACS	3 rd grass cut	NR Prickett	£472.60

Signed

Date.....

RESOLVED

THAT, all payments listed were agreed.

1736 **To receive items for next agenda.**

1737 **For Information only**
None

1738 **Date and location of next meeting**
To confirm the date of the next meeting, this is scheduled for **Monday 20th October 2025** at the Alice Marshall Hall, Middle Barton at **8.00pm.**

Signed

Date.....