

STEEPLE BARTON PARISH COUNCIL

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL  
Monday 12th May 2025  
THE ALICE MARSHALL HALL, MIDDLE BARTON

**Councillors Present:** Roger Tyers (Chair), Kate Carter-Windle (Vice), Jane McRobie, Graham Cox, Andy Barry

**Also in Attendance:** Councillor Dave Jackson and Councillor Andy Graham

**Clerk:** Annette Fowler

**Public: 1**

**PUBLIC QUESTION TIME**

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

**1690 Election of Chairman and Vice Chairman 2025/26**

**Chair**

Councillor Carter-Windle proposed and Councillor Barry seconded the proposal that Councillor Tyers be elected as Chair.

**The Council RESOLVED unanimously to elect Councillor Tyers as Chair.**

**Vice Chair**

Councillor McRobie proposed and Councillor Cox seconded the proposal that Councillor Carter-Windle be elected as Vice Chair.

**The Council RESOLVED unanimously to elect Councillor Carter-Windle as Vice Chair.**

**1691 To receive apologies for absence**

None

**1692 Declarations of Interest**

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

Nothing was declared.

**1693 Minutes of the last meeting**

The minutes from the meeting held on 14<sup>th</sup> April 2025 were approved and signed as an accurate record by Cllr Roger Tyers.

Signed .....

Date.....

1694 **To receive updates on the action points from previous minutes –**

- a) **ASWC** – Our business case has been approved. OCC will send the PC the Heyford S106 money and the PC will then order and pay Westcotec.
- b)

1695 **Village Matters - updates**

a) **School buses – Cllr McRobie** – Nothing has happened. Cllr Barry asked Cllr Graham why so many buses are used for School trips/sports as it appears that each school has a bus with only a few children on each one. Cllr Graham confirmed the current system needs to be reviewed.

b) **Holliers planning application** – Cllr Tyers – Hallam Land are in the process of making an amended submission to WODC to try to address a number of concerns raised by officers and statutory consultees. When that happens the Case Officer will re-consult with the Parish Council and other relevant consultees.

c) **Update on Wi-Fi for the AMH** – Wi-Fi has been installed and is working well.

d) **Paddock on Church Lane** – Cllr Tyers – WODC Planning confirmed there is no planning history or pre-application submissions for this the site. The owners were entitled to carry out the recent tree work as the site is outside the conservation area. WODC will inform the Parish Council if a pre-application is submitted.

e) **Replacement doors for the Public Toilets at the Social Club**-The playing fields committee have asked the PC to assist in the purchase of replacement aluminium door panels for the public toilets. Quotes have been received for £1,595.90 and £1,404 + VAT. The Clerk is awaiting a third quote. This will be carried over to the June agenda.

1696 **Reports from County and District Councillors (Appendix A)**

Full reports can be found on the PC website [www.steeplebartonparishcouncil.org](http://www.steeplebartonparishcouncil.org)

**Councillor Dave Jackson –**

As a result of the recent Oxfordshire County Council elections, our County Councillor Andy Graham (representing the Liberal Democrats), was re-elected, with an increased majority.

Here are the voting figures according to party affiliation:

Liberal Democrat	1517
Conservative	900
Reform	509
Labour	228
Greens	220

The turnout was a slightly disappointing 38%.

Councillor Graham will hold this post until there are elections for the new Unitary authority, most likely in 2028.

Signed .....

Date.....

It seems likely that my Bartons Ward will have an election next year, to elect a district for probably two years, until the advent of the new combined Unitary authority.

**Councillor Andy Graham**

Arranging a meeting with Philip Earnshaw, OCC to scope out options approach to bringing about a bus service for the bartons.

1697 Donation request – Barton Bulletin have requested a donation of £708.00 to assist in the costs required to produce the bulletin.

**RESOLVED,**

**THAT, a donation of £708.00 was approved.**

1698 **Reports**

**(a) Highways** (Cllr Barry)

SID data was downloaded today; the average speed is down to 24mph. The footpaths appear passable. I will chase up the signage for the playing fields and an extra school sign for Church Lane.

**(b) Drainage and Flood Protection** (Cllr Tyers)

The owner of Manor Farmhouse has advised that he is going to remove all the stone and builders rubbish from the riverbed to the east of the bridge to ensure clear flow as the owners of the Mill House did not do it.

**(c) Sports and Social Club/Playing Fields (Andy Hinton), Bowls Club Andy Barry**

No report.

1699 **Finance**

**(a) Accounts for Payment**

- i) To consider and approve accounts for payment (*Appendix B to agenda*)
- ii) Accounts not on Appendix B submitted by 8pm on **12<sup>th</sup> May 2025**

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary (Apr)	Annette Fowler	CONF
BACS	Hire of AMH Jan-Mar	AMH	£ 60.00
BACS	Cleaning traffic mirrors	CTF Window Cleaning	£ 25.00
BACS	Insurance renewal	Zurich	£389.09
BACS	1 <sup>st</sup> grass cut	N R Prickett	£470.60

**RESOLVED**

**THAT, all payments listed were agreed.**

Signed .....

Date.....

1700 **To receive items for next agenda.**  
School buses

1701 **For Information only**  
The PC received an email from Kim Griffin, the School Headmistress to thank Gorman Ground Works for their excellent work, and the PC for supporting the School and getting the issue resolved so quickly.

1702 **Date and location of next meeting**  
To confirm the date of the next meeting, this is scheduled for **Monday 16<sup>th</sup> June 2025** at the Alice Marshall Hall, Middle Barton at **8.00pm.**

Signed .....

Date.....