

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL
Monday 21st July 2025
THE ALICE MARSHALL HALL, MIDDLE BARTON

Councillors Present: Roger Tyers (Chair), Kate Carter-Windle (Vice), Jane McRobie, Andy Barry

In Attendance: 2 members of the public, Councillor Dave Jackson and Councillor Andy Graham

Clerk: Annette Fowler

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

No comments.

1716 To receive apologies for absence

The Council received apologies from Councillor Cox.

1717 Declarations of Interest

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

None.

1718 Minutes of the last meeting

The minutes from the meeting held on 16th June 2025 were approved and signed as an accurate record by Cllr Roger Tyers.

1719 To receive updates on the action points from previous minutes –

a) ASWC (Automatic Speed Watch Camera) – The camera has been ordered and is due to arrive mid-August. The Speedwatch team have been out and recorded 36 drivers in excess of 26 mph, all have been reported to TVP. When the new camera is up and running it will require only two people to perform the speedwatch exercise.

b) Holliers Field Planning Application – Cllr Jackson reported that he had had a conversation with the planning officer, who was hopeful the application would be included in the August Uplands committee agenda. Statutory consultees have been reconsulted regarding flood risk and highway matters. The planning officer confirmed she would be writing to the PC this week.

Signed

Date.....

1720 **Village Matters – updates**

a) Land North of Enstone Airfield – The PC had received an email from Charlie Luxton Design. Cllr Tyers reported the contents of the email to the meeting. The email had been circulated to all Councillors before the meeting. The email included a feedback form for completion. This will be brought forward to the September meeting.

b) Update on The Mullins – Cllrs Tyers and Carter-Windle had recently attended a meeting of the Mullins Community Forum at the Tew Centre. The land issues have been resolved with the site being acquired by Ron Burkle (soho House chain). There is a ‘Detailed Consent’ with 33 conditions which they propose to implement, but are looking to change the design aesthetically. Norman Foster’s architectural team will be involved. They intend to start before the permission expires in August 2026. The Section 106 funds for traffic calming in the Bartons will be lodged before the works commence. The build is scheduled to take 3 years, so completion in the Autumn of 2029.

1721 **Reports from County and District Councillors (Appendix A)**

Full reports can be found on the PC website www.steeplebartonparishcouncil.org

Councillor Dave Jackson –

WODC COMMUNITY ACTIVITY GRANT

I mentioned this new grant in the last edition of the Bulletin (although I mistakenly called it the Community Action Grant!) The secretary of The Bowls club has contacted me, and through the WODC communities department I have been able to find the contact details for the “Community Funding Officer” Lucy Empson. I have forwarded her details.

FOOTBRIDGE OVER THE DORN DOWN RAYFORD LANE

I had not realised that this "new" bridge is not over the river until my neighbour, who is the local footpath "officer", mentioned it. We have subsequently had confirmation from the OCC footpath officer (Katie Walther) that it had been swept away in last November's flood and is due to be re-positioned this summer when the ground is dry to get some kind of lifting gear down the narrow path!

WHITE LINES

I have written again to Chris Grain about the white lines on the B4030. I also mentioned to him that I have just done a post on Fix My Street to have the no parking white line by the shop re-done as the residents of number 14 (opposite) can't get in their drive if drivers ignore it. I also did a separate post requesting that the GIVE WAY triangles and lines at the crossroads are re-done, including the GIVE WAY down Kiddington Road outside the Alice Marshall Hall.

SANDBAGS and ROAD SWEEPING

I have written again to Bill Oddy to remind him about a wheelie bin to put the sandbags in, and to bring a new big bag of sand. I have also requested that he chase up when the road sweeper might be coming to the village, so I can alert residents.

Signed

Date.....

Councillor Andy Graham -

There will be increased maintenance for the gully clearance programme, this will aid the flooding issues.

Pharmaceutical needs of the community consultation is open on their website. Oxford Congestion Charge is also being consulted on now – taking cars out of the city centre, with use of park and rides.

Keen to campaign on rural bus services, a meeting will be arranged in the Autumn. OCC will need local PC Support. Clerk to email the Councillors for general consensus.

1722 Reports

(a) Highways (Cllr Barry)

The hedge running along the house next to the AMH is overhanging the path. Clerk to find out who owns the house and ask for the hedge to be cut back. Via the Barton bulletin, residents have been asked to cut back hedges that are overhanging footpaths.

(b) Drainage and Flood Protection (Cllr Tyers)

We recently met with the OCC Flood Risk Officer, WODC Officer and a member of the Westcote Barton Parish Meeting to walk along the Dorn from Enstone Road bridge to Kiddington Road. James Feest, OCC confirmed that there was little we could do along that stretch other than to ensure it is kept clear of debris. Tomorrow there is a further walk through Soho Farmhouse, down through Sandford St Martin to Westcote Barton to look at what mitigation projects can be introduced to control the flow downstream to stop flooding.

(c) Sports and Social Club/Playing Fields (Andy Hinton), Bowls Club Andy Barry

No report.

1723 Planning

25/01514/HHD – 10 Enstone Road - Erection of single storey side and rear extensions, garage conversion to create habitable space with pitched roof and block up existing drive and create new access off Woodway Road.

No objection.

1724 Finance

(a) Accounts for Payment

- i) To consider and approve accounts for payment
- ii) Accounts not on Agenda submitted by 8pm on **21st July 2025**

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary (June)	Annette Fowler	CONF
BACS	PAYE Q1	HMRC	£273.04
BACS	2 nd grass cut	N R Prickett	£471.60
BACS	Planting flower boxes	Eric Probbitts	£295.00

Signed

Date.....

STEEPLE BARTON PARISH COUNCIL

D/D	Data Protection Fee - annual renewal	Information Commissioner's Office	£ 52.00
BACS	Contribution to replace door panels for the public toilets at the playing fields	BVMHF	£702.00
BACS	Payroll preparation Apr-Jun	TP Jones LLP	£ 59.40
BACS	Hire of AMH Apr-Jun	AMH	£ 60.00

RESOLVED

THAT, all payments listed were agreed.

1725 To receive items for next agenda.

- Village appraisal – update
- Mullins – S106
- Enstone Airfield feedback form

1726 For Information only

None

1727 Date and location of next meeting

To confirm the date of the next meeting, this is scheduled for **Monday 15th September 2025** at the Alice Marshall Hall, Middle Barton at **8.00pm**.

Signed

Date.....