

STEEPLE BARTON PARISH COUNCIL

<https://steeplebartonparishcouncil.org>

11th May 2026

**NOTICE OF ANNUAL MEETING OF THE PARISH COUNCIL**

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held in the Alice Marshall Hall, Middle Barton on **Monday 18th May 2026 at 8.00pm**

*Annette Fowler*

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**Clerk to the Parish Council**

**Email: [clerk@steeplebartonpc.co.uk](mailto:clerk@steeplebartonpc.co.uk) Tel: 01869 932182**

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**AGENDA**

1. **Election of the Chair for the 2026/27 Council year, including Declaration of Acceptance of Office.**
2. **Election of Vice-Chair for the 2026/27 Council year, including Declaration of Acceptance of Office**
3. **PUBLIC QUESTION TIME**  
Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.
4. **To receive apologies for absence**
5. **Declarations of Interest**  
To receive declarations of interest in accordance with the council’s Code of Conduct (and section 106 of the Local Government Finance Act 1992).
6. **Minutes of the last meeting**  
To approve the minutes of the Parish meeting held on **20th April 2026** previously circulated.
7. **To receive updates on the action points from previous minutes –**
  - a) Donation towards installation of Rugby posts in the playing fields - £350 to cover the cost of the concrete.
  - b) ANPR camera
  - c) Insurance renewal
8. **Reports from District and County Councillors**
9. **Reports**
  - (a) Highways
  - (b) Drainage and Flood Protection (Cllr Tyers)
12. **Planning –**
  - 26/01051/LBC** - 47 South Street - Replacement of ten windows to south elevation and one window to east elevation
  - 26/01002/PN56** – 27 Worton Road - Conversion of existing offices to create two bed dwelling house.
13. **Finances**
  - a) **Accounts for Payment** - To consider and approve accounts for payment

Payment type	Purpose	Payee	Amount
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BACS	Clerk salary	Annette Fowler	CONF
BACS	Insurance	Zurich	£431.75
BACS	1 <sup>st</sup> Grass cut	N R Prickett	£494.40

14. **To receive items for next agenda**

15. **For Information only**

Thank you email received from the school for the donation for parking safety signs.

16. **Date and location of next meeting**

To confirm the date of the next meeting, this is scheduled for **15th June 2026**  
at the Alice Marshall Hall, Middle Barton at 8.00pm.