

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL
Monday 15th June 2026
THE ALICE MARSHALL HALL, MIDDLE BARTON

Councillors Present: Roger Tyers (Chair), Kate Carter-Windle, Jane McRobie, Graham Cox

In Attendance: Councillor Dave Jackson

Public: 2

Clerk: Annette Fowler

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

Cllr Cox asked if anyone new anything about the plans for parking at the Fox when it opens. Cllr Tyers confirmed that the owner was investigating the possibility of using the field next to the pub.

1843 To receive apologies for absence

The Council received apologies from Cllr Graham.

1844 Declarations of Interest

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

There were none.

1845 Minutes of the last meeting

The minutes from the meeting held on 18th May 2026 were approved and signed as an accurate record by Cllr Roger Tyers

1846 Village Matters

- a) ANPR – The document received from TVP – National ANPR Standards for Policing and Law Enforcement had been circulated to all Councillors before the meeting. The cost of the camera will be covered by S106 money.

RESOLVED,

THAT, the Clerk would confirm that the PC would like to proceed with the purchase.

- b) Evenlode Catchment Partnership email – a meeting will be arranged soon.

- c) Email from resident, 8 Holliers Crescent - tree causing damage to property - waiting for resident to confirm a date for Cllr Tyers to visit the property.

Signed

Date.....

- 1847 **Reports from District and County Councillors** - Full reports can be found on the PC website www.steeplebartonparishcouncil.org

Dave Jackson - On Wednesday 3rd June, I invited Chris Grain, the OCC Highways Engagement officer, for a chat, Roger Tyers, chair of SBPC, was also able to attend. We had an interesting discussion about the way potholes are fixed, in particular the possible reasons why ones on main roads are often delayed and sometimes filled in a less than satisfactory way. I also asked why the potholes I marked in my capacity as a volunteer "Super User" a couple of weeks ago, were filled just two days after. Roger and I can give an update at the meeting. Chris and I had a useful quick "tour" of the village so I could seek his advice on a number of small matters residents had mentioned to me, both in S.B. parish and W.B. parish. These included a wonky "kissing gate" on Fox Lane, possible patching on Kirby Close, an overgrown verge causing problems turning right, and the possibility of white lines at the crossroads by S.B. church. I have put the reports on Fix My Street as he suggested, and he will enquire about some issues directly.

The retrospective planning application for the Fox has been approved.

1848 **Reports**

(a) Highways - Cllr Tyers confirmed that Cllr Cox will take over the Highways responsibilities.

(b) Drainage and Flood Protection (Cllr Tyers) -

- 1849 **26/01037/HHD** – 1 Orchard Way - Erection of a 1.5 storey side extension, addition of three dormers to the front elevation, and associated works – application emailed to all Councillors as comments by June 8th.

No objection, comment posted with regard to parking at the property.

1850 **Internal Audit**

- i. To receive the report from the Internal Auditor

The Council RESOLVED to accept and receive the report.

- ii. To consider the appointment of the Internal Auditor for 26/27

The Council RESOLVED to agree to appoint Kirsty Buttle for a further year.

External Audit - to consider the 2025/26 Annual Governance and Accountability Return (AGAR) for submission to the auditor

a) Section 1: Annual Governance Statement - to consider the questions and respond accordingly. The Clerk had circulated the questions prior to the meeting.

Signed

Date.....

The Council RESOLVED to agree to all the Governance questions. The Chair and Clerk signed the form.

b) Section 2: Accounting Statements - to consider and agree the accounting statement figures. The Clerk had circulated the figures prior to the meeting.

The Council RESOLVED to agree to the Accounting Statements. The Chair and Clerk signed the form.

c) Electors' Rights – to note the dates for the Notice of Public Rights

The Council RESOLVED to approve the dates for the Electors' Rights as 17th June to 28th July. The notice would be posted on the Parish noticeboard in accordance with regulations.

1851 Finance

(a) Accounts for Payment - To consider and approve accounts for payment -

Payment type	Purpose	Payee	Amount
BACS	BACS	Clerk salary	Annette Fowler
BACS	BACS	Weed Spraying	Complete Weed Control
BACS	BACS	2 nd grass cut	N R Prickett
BACS	BACS	Internal Audit	Kirsty Buttle

RESOLVED,

THAT, all payments listed were approved.

1852 To receive items for next agenda

ANPR
Evenload

1853 For Information only

None

1854 Date and location of next meeting

To confirm the date of the next meeting, this is scheduled for **Monday 20th July 2026** at the Alice Marshall Hall, Middle Barton at 8.00pm.

Signed

Date.....