

STEEPLE BARTON PARISH COUNCIL

<https://steeplebartonparishcouncil.org>

14th September 2026

NOTICE OF PARISH COUNCIL MEETING

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held in the Alice Marshall Hall, Middle Barton on **Monday 21st September 2026 at 8.00pm**

Annette Fowler

Clerk to the Parish Council

Email: clerk@steeplebartonpc.co.uk Tel: 01869 932182

AGENDA

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

1. To receive apologies for absence

2. Declarations of Interest

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

3. Minutes of the last meeting

To approve the minutes of the Parish meeting held on **20th July 2026** previously circulated.

4. Reports from District and County Councillors

5. Village Matters - updates

a) ANPR

b) Evenlode Catchment Partnership

c) Pluvial flood alleviation measures south of the houses in Church Lane

d) Email from resident, 8 Holliers Crescent - tree causing damage to property – two quotes received –

Top Leaf - £250 to remove the tree and £100 for stump grinding

Tree Total - £450 to remove tree and £105 for stump grinding

e) School transport issues

6. Donation request from the Pre-school towards installing air conditioning.

7. Donation request from the School towards a new wooden trim trail.

8. Donation request from BVMHF towards maintenance of grass cutting equipment – they have spent the following –

Servicing the small ride on mower and under-sealing it: £250.00

Servicing the tractor and installing a new clutch: £556.10

Repairing the mowing attachment and servicing the petrol strimmer £576.63

9. Parish Website - maintenance – new website link is available as well as new email addresses for all Councillors – the Clerk is currently working with Parish Online and will send details as soon as testing is complete.

10. Reports

(a) Highways (Cllr Cox)

(b) Drainage and Flood Protection (Cllr Tyers)

11. **Planning – Both applications were emailed to the Councillors due to the deadline for comments –**
26/02036/HHD - Barton House - Erection of ancillary outbuilding to replace existing timber outbuilding, and associated works – comment to support the application has been posted on the planning portal.
26/02073/FUL - 34 Church Lane – new documents uploaded – comments by 25th September, 2026.
W/26/00939/PRMA - Licensing Application Consultation - The Bartons Memorial Sports & Social Club – comments by 8th October
12. **External Audit - to receive and note the External Auditor's Report**
13. **Finances**
(a) Accounts for Payment - To consider and approve accounts for payment submitted by 8pm

Payments approved via email in August

Payment type	Purpose	Payee	Amount
BACS	Clerk salary	Annette Fowler	CONF
BACS	Email hosting	IONOS	£7.20
BACS	3 rd grass cut	NR Prickett	£494.40
BACS	Donation to Maintenance of Public toilets at the Sports & Social Club	BVHMF	£2,000.00
D/D	ROSPA Inspection of play equipment at the Sports & Social Club	BVHMF	£123.00
BACS	Traffic mirror cleaning	CTF Window Cleaning	£25.00

September payments to be approved

Payment type	Purpose	Payee	Amount
BACS	Clerk salary	Annette Fowler	CONF
BACS	External Audit fee	Moore	£283.50

14. **To receive items for next agenda**
15. **For Information only**
 Thank from Steeple Barton Chase for the donation.
16. **Date and location of next meeting**
 To confirm the date of the next meeting, this is scheduled for **19th October 2026** at the Alice Marshall Hall, Middle Barton at 8.00pm.