

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL
Monday 20th July 2026
THE ALICE MARSHALL HALL, MIDDLE BARTON

Councillors Present: Roger Tyers (Chair), Kate Carter-Windle, Jane McRobie, Graham Cox

In Attendance: Councillor Dave Jackson and Councillor Andy Graham

Public: 0

Clerk: Annette Fowler

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

1855 To receive apologies for absence

None

1856 Declarations of Interest

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

There were none.

1857 Minutes of the last meeting

The minutes from the meeting held on 15th June 2026 were approved and signed as an accurate record by Cllr Roger Tyers

1858 Village Matters

- a) ANPR - No update - carry over to September meeting
- b) Evenlode Catchment Partnership email – Cllr Tyers met with Ann Berkley from Wild Oxfordshire on July 16th to look at the proposals for the Flood Plain east of Manor Farm Barns. The owner of most of the barns came out to express his delight at the proposals but has since mentioned the bridge to MFB's being a restriction to the flow. Cllr Tyers asked Ann to see if anything could be done about this.
- c) Email from resident, 8 Holliers Crescent - tree causing damage to property - waiting for resident to confirm a date for Cllr Tyers to visit the property.

1859 Donation request from the Pre-school towards installing air conditioning – The Clerk to ask for the quotes and pass on comments made by Cllr Cox regarding wooden buildings. Carry forward to the September meeting.

Signed

Date.....

1860 **Donation request from the School towards a new wooden trim trail** – The Clerk to ask how much money has been raised so far. Carry forward to the September meeting.

1861 **Donation request from Steeple Barton Chase for £250 –**

RESOLVED,

THAT, a donation of £250.00 was approved.

1862 **Parish Website - new website using the Government design guidelines** - the Clerk had sent details for Parish Online to all Councillors before the meeting.

RESOLVED,

THAT, the Clerk could proceed to start the process for a new Council website including PC email addresses for all Councillors.

1863 **Reports from District and County Councillors** - Full reports can be found on the PC website www.steeplebartonparishcouncil.org

Dave Jackson –

I was hoping to make a start surveying the kerbstones in the village in my Super User capacity to schedule the action for a number of loose ones that I have spotted. The hot weather has not been helpful for prolonged work outdoors, so hopefully we will get a cool spell soon.

I have put a post on Fix My Street to get the nettles and brambles cut back which are quite annoying overhanging the banking on Kiddingtong Road, especially if you have to move aside for traffic. I have emailed the highways officer, Chris Grain, to ask again about the scheduled date to cut the long grass past the allotments round to Barton House to improve visibility for folk turning right into Barton House drive.

I have not heard any update yet about the final decision from the government (due this month), about the composition of the new Unitary Authority, and the area to be covered in a new "Bartons" ward. Hopefully at the meeting there will be some information.

Although The Fox is not in the S.B. parish, I have been in discussion with a resident of Fox Lane regarding concerns that cars will try to park down Fox Lane when the pub opens shortly. I have written to the highways officer asking if an official sign could go up, but even if that is agreed, it will be ages before it happens. So, I am writing a little note to the residents of Fox Lane to say I am putting up two A4 notices on posts at the top of the lane saying "FOX LANE: RESIDENT PARKING ONLY."

Andy Graham –

Cllr Graham confirmed that OCC are not happy with Unitary outcome.

There will be an Increase in bus charges - Park & Ride £3.

Our roads and highways are improving, however there are still 1,000 reported potholes outstanding. The team are looking at different methods for repair.

Signed

Date.....

Cllr McRobie asked about the permit charge being scrapped - Cllr Graham confirmed a new scheme is being planned. Also mentioned that the charge applies to the area around the Oxford Hospitals. The Clerk will investigate this and confirm.

Talked about the OCC Quiet lane scheme.

1864 Reports

(a) Highways (Cllr Cox) - Coming in from the Holt the village looks a bit shabby. From the Enstone end the grass is scruffy and one of the bollards has been knocked over. Kiddington Road kerb side needs tidying. Could we put a path in down Kiddington Road from the AMH to South St? Clerk to put a note in the Barton bulletin regarding overhanging bushes.

(b) Drainage and Flood Protection (Cllr Tyers) – When I met with Ann Berkley, I asked if Wild Oxfordshire had any drawings of Swales/SUD's basins and she very helpfully sent some plans which we can use for the drainage, and SUD's proposals south of Church Lane for which we have approval and funding. Unfortunately, despite a couple of emails to the owner I have had no reply, so we are currently unable to proceed.

1865 Finance

(a) Accounts for Payment - To consider and approve accounts for payment -

Payment type	Purpose	Payee	Amount
BACS	Clerk salary	Annette Fowler	CONF
BACS	PAYE Q1	HMRC	£316.34
BACS	Payroll preparation Apr-Jun	TP Jones LLP	£ 59.40
BACS	Replanting 2 flower boxes	Eric Probbitts	£275.00
BACS	Email Hosting	Ionos	£ 7.20
D/D	Subscription to Information Commissioners Office	ICO	£ 47.00
BACS	Hire of AMH-April/June	AMH	£ 60.00

RESOLVED,

THAT, all payments listed were approved.

1866 To receive items for next agenda

ANPR
Evenlode
Donation requests – Preschool & School
Tree issue – 8 Holliers Crescent

1867 For Information only

Clerk will work on the new mandatory policies as noted in the Internal Audit as follows -
Privacy Notice

Signed

Date.....

Accessibility Statement
IT policy
Data Protection policy

1868 **Date and location of next meeting**

To confirm the date of the next meeting, this is scheduled for **Monday 21st September 2026** at the Alice Marshall Hall, Middle Barton at 8.00pm.

Signed
Date.....