

**STEEPLE BARTON PARISH COUNCIL**

<https://steeplebartonparishcouncil.org>

13th September 2021

**NOTICE OF PARISH COUNCIL MEETING**

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held in the Alice Marshall Hall, Middle Barton on **Monday 20th September 2021 at 8.00pm**

*Annette Fowler*

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**Clerk to the Parish Council**

**Email: [clerk@steeplebartonpc.org.uk](mailto:clerk@steeplebartonpc.org.uk) Tel: 01869 349852**

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**AGENDA**

**PUBLIC QUESTION TIME**

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

1. **To receive apologies for absence**
2. **Declarations of Interest**  
To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).
3. **Minutes of the last meeting**  
- To approve the minutes of the Parish meeting held on **19th July 2021** previously circulated
4. **To receive updates on the action points from previous minutes –**
  - a) Update on Traffic calming
  - b) Update on Neighbourhood watch
  - c) Update on flooding
5. **Reports from District and County Councillors (Appendix A)**
6. **Fixed Assets – to agree to allocate responsibilities for inspection of the Fixed Assets**  
Bus shelters  
Golden Jubilee Benches (where are the positioned?)  
Youth Shelter  
Salt Bins  
Dog bins
7. **Village Matters**
  - a) **Tree/Bush opposite 30 Holliers Crescent**
  - b) **Winter salt storage and maintenance of salt boxes**
  - c) **Queens Platinum Jubilee 2<sup>nd</sup> – 5<sup>th</sup> June 2022**
8. **Correspondence** - not covered elsewhere in the Agenda where decisions are not required
9. **Reports**
  - (a) School Governors report (**Alison Umney, School Liaison Governor**)
  - (b) Highways, pavements and verge (**Cllr Tyers**)
  - (c) Sports and Social Club/Playing Fields (**Cllr Hinton**)
10. **Planning applications – Cllr. Rosemont**

**21/02614/HHD** – 41 Worton Road - Proposed two storey side extension, with a pitched roof with flat roof dormer at the rear – emailed to Councillors as comments required by 19<sup>th</sup> August

**21/02773/HHD** – 14 Kirby Close - Proposed extension over garage – emailed to Councillors as comments required by 2<sup>nd</sup> September

**21/02810/S73** – 27 Marshall Crescent - Variation of condition 3 of planning permission to allow the use of Redland Duoplain Rustic Brown roof tiles. (Retrospective) – emailed to Councillors as comments required by 15<sup>th</sup> September.

**21/02728/FUL** - Sycamore Farm Duns Tew Road - Erection of replacement stables/barn – comments by 23<sup>rd</sup> September.

11. **Finances**

(a) Accounts for Payment

*i.* To consider and approve accounts for payment (*Appendix B to agenda*)

*ii.* *Accounts not on Appendix B submitted by 8pm on 20th September 2021*

12. **External Audit Report – to receive and note the External Auditor’s Report**

13. **To receive items for next agenda**

14. **For Information only**

15. **Date and location of next meeting**

To confirm the date of the next meeting, this is scheduled for **Monday 18th October 2021** to be held virtually by telephone conference or at the Alice Marshall Hall, Middle Barton at 8.00pm.

<b><i>Paper number(s).</i></b>	<b><i>Paper title</i></b>
<i>A</i>	<i>Reports from County Cllr Graham &amp; Cllr Jackson</i>
<i>B</i>	<i>Accounts for Payment</i>