

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL  
Monday 19th July 2021  
THE ALICE MARSHALL HALL, MIDDLE BARTON

**Councillors Present:** Kate Carter-Windle (Chair), Andy Hinton, Peter Meadowcroft, John Parry, Roger Tyers, Jane McRobie

**Also in attendance:** Alison Umney, School Liaison Governor, Cllrs Graham and Jackson

**Clerk:** Annette Fowler

**Public:** 0

**PUBLIC QUESTION TIME**

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

1839 **To receive apologies for absence**  
Cllr Rosemont

1840 **Declarations of Interest**  
To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).  
None

1841 **Minutes of the last meeting**  
The minutes from the meeting held on **21<sup>st</sup> June 2021** were approved and signed as an accurate record by Cllr Carter-Windle.

1842 **To receive updates on the action points from previous minutes**  
a) Update on Traffic calming  
No further forward since our last meeting. Cllr Tyers had written to Westcote Barton members to discuss the plan and propose a meeting. The response was that as we had set up our own committee, they would contact OCC directly. This will be discussed with Cllr Rosemont on his return from holiday.

b) Update on Neighbourhood watch  
Cllr Rosemont to update next month.

c) Update on flooding  
Cllr Tyers – The meeting with Cllr Graham was worthwhile, hopefully we can now move forward. Cllr Parry asked Cllr Graham about a budget for flood control that Ian Hudspeth had previously mentioned. Cllr Graham wasn't aware of this but would investigate. Cllr

Graham confirmed there will be a mini budget and would look into any additional amounts of money available.

d) Parking issues entrance to North St/Mill Lane

Cllr Meadowcroft confirmed that vehicles are still parking on the white lines. Cllr Graham confirmed that we are not permitted to have 'No Parking' due to regulations. Currently there is nothing that we can do to try to improve the situation.

1843 **Reports from County and District Councillors (Appendix A)**

Full reports can be found on the PC website [www.steeplebartonparishcouncil.org](http://www.steeplebartonparishcouncil.org)

**Cllr Graham**

All items currently reported on Fix My Street will be done a.s.a.p. Work on the Dock is programmed to happen; Cllr Graham will confirm dates. The reducing speed scheme funding is not available in our area at the moment, however if there is alternative funding, we may get a chance to use some of the money. Cllr Graham also mentioned that money may be available via the Heyford Park traffic calming programme. The Clerk confirmed receipt of an email with details and would forward to all Councillors. Buses – there is a village network made up from a group of Parish Councillors who are looking at the current network. As an example of how this works take a look at 'Mini Holland project'.

**Cllr Jackson**

The road next to allotment was due to be dug up today, however the job has now been put back to the 22<sup>nd</sup> of October. I wrote to Justin Gargan about the bin in South Street as we had asked for it to be moved to another place and also the bin outside the shop is rusting badly. The Clerk confirmed that Publica had written to confirm they would be reviewing all litter and dog bins to replace as necessary.

We have gained a few more potential Speedwatch volunteers and are trying to organize as many sessions as is practical to try to get the new folk trained up. The SBPC members on the Traffic Sub Committee have been kept up to date. I also attended a meeting with Andy Graham at Richard Brown's house. Richard wanted to share details of his Safer Roads for Middle Barton campaign with Andy.

A couple of residents on Orchard Way wanted to chat to me about vehicles entering their cul-de-sac too quickly. I offered to provide some 20's Plenty signs. We also talked about the poor road surface, so I did a Fix My Street, and messaged Chris Grain. Chris replied that he would investigate but was candid and honest by saying that residential streets were of a lower priority as there is a backlog of work to catch up on.

1844 **Donation request from Busy Bees**

A request had been received for a donation.

**RESOLVED,**

**THAT, a donation of £250.00 would be made.**

1845 **Internal Auditor – Letter of Engagement**

**RESOLVED**

**THAT, All agreed to continue with Jane Olds.**

1846 **Correspondence not covered elsewhere in the Agenda**

None

1847 **Village Matters**

a) There are ongoing problems with the Gigaclear contractors, cutting through wires etc. The South Street closure is planned for the new School term, the Clerk will email Gigaclear to ask if it could be re-scheduled to be done during the school holidays.

1848 **Reports**

**(a) School Governors report – Alison Umney, School Liaison Governor**

Sports day for Reception – Year 5 has been postponed until September. Year 6 will have their own sports day on Wednesday 21<sup>st</sup> and parents are permitted to attend with face masks and social distancing requested to minimise risk.

The school held a Creative Arts day with a drumming workshop, a Bollywood dance session, woodwork, crafting and pottery. There was also an activity to create a tile mosaic for the school hall that all children have contributed to, reflecting a rainbow to symbolise the last two years.

The children are thoroughly enjoying the new basketball posts and the playground has been cleaned and repainted. Over the next few months outdoor exercise equipment will be installed down the side of the field. This will include cross trainers, skiing and rowing machines and other activities for the children to increase their levels of fitness. Black boards are also being installed along the fence to support outdoor creativity.

Funding has been secured from the River Learning Trust to redo the pupil toilet block in the old building and provide a much-needed adult toilet in that building as well.

In light of the disrupted 18 months that the children have had, following some recent changes in the school budget, the decision has been made to keep 6 classes and all KS2 classes will be in single year groups from September. Class sizes will therefore be much smaller.

As part of the school's commitment to the importance of reading, reading books will be available to be changed throughout the holidays.

The new website is now live.

This week we say goodbye to Charlie who has been the headteacher for the last three years.

**(b) Highways, pavements and verge – Cllr Tyers**

The kerb stones in Frances/Worton Road have been fixed. Jacobs Yard - Fix My Street reported that the pothole had been fixed but it hasn't. This has been followed by with Chris Grain. There are some potholes that need to be measured and reported. Cllr Jackson said that the holes had been marked today.

**(c) Sports and Social Club/Playing Fields - Cllr Hinton**

The club has been busy with the Euros bringing in customers. Playing Fields - things are picking up, we have two football clubs who want to play on No. 1 pitch and a Youth team on No. 2 pitch. Alpine are also using the smaller pitch. Cllr Parry mentioned the long grass around the play equipment, Cllr Hinton confirmed new equipment is required and will be ordered after committee approval.

**1849 Planning applications – Cllr. Rosemont**

None

**1850 Finances**

a) Accounts for Payment

- i. To consider and approve accounts for payment (*Appendix B to agenda*)
- ii. Accounts not on Appendix B submitted by 8pm on **19th July 2021**.

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary (June)	Annette Fowler	£
BACS	Donation	Friends of Heyford Station	£100.00
BACS	Hire of AMH for PC meetings (May-June)	Alice Marshall Hall	£40.00
BACS	Payroll preparation	T P Jones & Co LLP	£54.00
BACS	3 <sup>rd</sup> Grass cut	N R Prickett	£408.00

**1851 To receive items for next agenda**

Items to be emailed to the Clerk

**1852 For Information only**

None

**1853 Date and location of next meeting**

To confirm the date of the next meeting, this is scheduled for **Monday 20th September 2021** at the Alice Marshall Hall, Middle Barton at **8.00pm**.

<i>Paper number(s).</i>	<i>Paper title</i>
A	<i>Report from County Cllr Graham and Cllr Jackson</i>
B	<i>Accounts for Payment</i>