

STEEPLE BARTON PARISH COUNCIL

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL
Monday 18th October 2021
THE ALICE MARSHALL HALL, MIDDLE BARTON

Councillors Present: Kate Carter-Windle (Chair), Andy Hinton, Peter Meadowcroft, Jane McRobie, Cllr Parry

Also in attendance: Cllr Graham, Cllr Jackson, Alison Umney, School Liaison Governor

Clerk:
Annette Fowler

Public: 4

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

A member of the public asked about the 20mph proposal. Cllr Carter-Windle confirmed the subject would be discussed later in the meeting.

The removal of dog bins was also discussed. Councillor Carter-Windle explained that some of the bins have been replaced with dual bins. Also, the PC owned bins had been removed without permission; the PC have requested that they be re-instated as soon as possible.

A member of the public made a statement about the late notification of the North St/Enstone Road roadworks (as it turned out, testing of the core of the road surface). The whole exercise was a waste of Council funds as the letters arrived on the day or after the closure ceased. The PC agreed it was a waste of resources.

1869 **To receive apologies for absence**
Cllrs Rosemont (Vice) and Tyers

1870 **Declarations of Interest**
To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).
None

1871 **Minutes of the last meeting**
The minutes from the meeting held on **20th September 2021** were approved and signed as an accurate record by Cllr Carter-Windle.

1872 **To receive updates on the action points from previous minutes**
a) Update on Traffic calming -
Including confirmation of cost of Regulatory Consultation fee - £3,255

The Clerk read out a report sent by Cllr Rosemont –

We are currently in the process of gathering traffic data evidence to support our joint proposal going forward to OCC.

We need to encourage the Community Speedwatch team to continue at pace and focus on gathering evidence to support our proposal. Cllr Meadowcroft and I have also been doing some sessions to support their evidence, and we will also probably need to commit from a budget perspective to more strips in the road in the immediate future. OCC is voting tomorrow on a policy for 20mph across Oxfordshire Villages. Cllr Andy Graham should provide an update in our meeting regarding this tonight and provide guidance on how we should proceed in the likelihood it becomes policy.

Cllr Graham talked about criteria of village selection and the order that will follow, he will ask for the form required for completion.

Upper Heyford S106 money – Cllr Graham has pushed the designated officer for a decision, there are 13 villages involved. The amounts due should be £3,972 for Westcote & Steeple Barton each plus the possibility of other money that Cllr Graham is looking into. Hopefully, the two PC's should have around £16,000 in total. The PC need to agree the scheme which will then be costed by James Wright, Highways.

Steve Ferrelly commented that OCC had recently approved a revised scheme for towns and villages wishing to implement a 20mph scheme. The biggest change in the scheme is the removal of the 85% percentile at below 24mph which was an issue with the scheme for the Barton's. The other key change is that scheme will be approved for signage only and will not include any physical calming measures. Whilst this may make our application easier to achieve and allow us to include additional roads, it does come with a prioritisation. Under those terms the Barton's do not score as high as some other villages and thus we might not get funding or approval in the 2022/3 financial year. Obviously, the OCC officers are still working through the details, and we will continue discussions with them especially around local contributions.

Cllr Parry confirmed the PC have funds to pay the Regulatory Fee if still required.

b) Update on Neighbourhood watch

Cllr Rosemont has submitted a signed form with TVP (our PSCO and colleague) to restart this in Middle Barton.

c) Update on flooding

The Clerk read out a report sent by Cllr Tyers -

I received an email from Simon Holloway at OCC Communities to say, "I have put in a small job request to replace a section of pipe out of the chamber at the back of the old swimming pool and boundary of Manor Farm". The worst of the roots have been removed but there is a risk of them getting back into the pipe if the pipe is not replaced.

1873 **Reports from County and District Councillors (Appendix A)**

Full reports can be found on the PC website www.steeplebartonparishcouncil.org

Cllr Graham

Update on home to school transport policy review – working to bring this to include it for an urgent review. The over 3 miles to qualify for free transport needs to be changed and mapping tool too.

Cllr Jackson

I wrote to Justin Garver to ask about the Dock bin being moved. He is awaiting the work pack but confirmed that the bin could be moved for a small charge. Also, Dave asked about the UBICO accident and the injured man. Apparently, he is out of hospital with a long road to recovery. I also asked about replacing some of the blue bins in the village and the Pre School refuse bin; residents should call the Town Centre shop in Witney.

Highway's work being carried out by the allotments had to be paused as there was a problem with cabling.

Dave, Kate & Rupert met the new PCSO Ben Hallam, he will put a bio in the Bulletin in the January DFP issue.

1874 **Village Matters**

See below

1875 **Correspondence not covered elsewhere in the Agenda**

a) Emails from residents of Mill Lane regarding parking issues, double and dangerous parking. The Clerk had made contact with the Police who confirmed that cases should be reported, and an officer would visit if available.

b) Email from the Bowls club - request for assistance with the cost of work required to the green. Cllr Parry confirmed that the bowls club had suffered financially due to COVID and that the green does requires work.

It was suggested that the club could approach people from outside the village to assist with ongoing costs.

RESOLVED,

THAT, the Council approved a donation of £600.00. The Clerk confirmed this would be included in the October payments.

1876 **Reports**

(a) School Governors report – Alison Umney, School Liaison Governor

The school is delighted to report they have been given a donation of £600 towards the development of our pond area and other ecological projects. The kind donation has come

from ENCON- ENSTONE CONSERVATION TRUST- (encon.org.uk). "We are always so grateful to receive any donation that can help us to enhance the curriculum."

Last week the school was visited by advisors from the River Learning Trust. They were very impressed with the work they saw in class. They also spoke to the children and adults and commented on how polite and articulate the children were. Their comments include:

"Cohesive school community. The children say they know everyone, and they would help anyone with a disability or from a different culture." " There is a really positive feel across the school" "Relationships across the school are strong – staff are positive and on board"

The school has also been highlighted within the Trust as having fantastic provision for a mixed Reception, Year 1 class following a recent visit from the RLT Early Years advisor.

On a sporting note, Mark, an experienced tennis coach from the Lawn Tennis Association, has been teaching the Y3 children the basic skills needed.

(b) Highways, pavements and verge – Cllr Tyers

The Clerk read out a report sent by Cllr Tyers –

As we have made a joint submission with Westcote Parish Meeting (WPM), SBPC are obviously not responsible for the whole of the £3,255 Regulatory Consultation fee, at this stage no agreement has been made between the two parties. I believe it should be included in the minutes that WPM would be liable for a proportion of the Regulatory Consultation Fee, the amount (percentage) would need to be agreed once the final submission document is approved for submission.

(c) Sports and Social Club/Playing Fields - Cllr Hinton

Business is picking up, bookings for the Jubilee room are coming in and Bingo and Quiz nights are being organised.

1877 Planning applications – Cllr. Rosemont

Conversion of existing traditional barns to create dwelling with detached annex comprising guest bedroom, bathroom and study with gym above. Demolition of existing modern steel framed barns and construction of two dwellings together with associated works and landscaping.

Manor Farm Barns North Street Middle Barton Oxfordshire

Ref. No: 21/02984/FUL | Validated: Fri 03 Sep 2021 | Status: Under consideration

Discharge of conditions 4 (external window and door details), 6 (full surface water drainage scheme), 9 (full surface water drainage scheme), 11 (surface water prevention), 14 (nesting opportunities for birds), 15 (details of external lighting) and 17 (water consumption) of planning permission 20/02511/FUL

15 North Street Middle Barton Chipping Norton Oxfordshire OX7 7BH

Ref. No: 21/02892/CND | Validated: Wed 25 Aug 2021 | Status: Under consideration

1878 Finances

a) Accounts for Payment

i. To consider and approve accounts for payment (*Appendix B to agenda*)

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ii. Accounts not on Appendix B submitted by 8pm on **20th September 2021.**

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary (Sep)	Annette Fowler	
BACS	Payroll preparation	TP Jones & Co LLP	£54.00
BACS	Hire of AMH Jul-Sept	AMH	£60.00

1879 **To receive items for next agenda**

Items to be emailed to the Clerk

1880 **For Information only**

None

1881 **Date and location of next meeting**

To confirm the date of the next meeting, this is scheduled for **Monday 15th November 2021** at the Alice Marshall Hall, Middle Barton at **8.00pm.**

<i>Paper number(s).</i>	<i>Paper title</i>
<i>A</i>	<i>Report from County Cllr Graham and Cllr Jackson</i>
<i>B</i>	<i>Accounts for Payment</i>