

**MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL
Monday 20th December 2021
THE ALICE MARSHALL HALL, MIDDLE BARTON**

Councillors Present: Kate Carter-Windle (Chair), Jonny Rosemont (Vice), Andy Hinton, Peter Meadowcroft, John Parry, Jane McRobie, Roger Tyers

Also in attendance: Cllr Graham, Cllr Jackson

Clerk: Annette Fowler

Public: 1

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

1995 **To receive apologies for absence**
Alison Umney, School Liaison Governor

1996 **Declarations of Interest**
To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

Cllr McRobie and Cllr Carter-Windle as involved in the Destiny Foundation donation request - item 7a.

1997 **Minutes of the last meeting**
Cllr McRobie commented that she felt that the description of the discussions regarding the waste bins was not a fair reflection of the issues or events.

The minutes from the meeting held on **15th November 2021** were approved and signed as an accurate record by Cllr Carter-Windle.

1998 **To receive updates on the action points from previous minutes**
a) Update on Traffic calming
Cllr Rosemont updated the PC on the traffic calming consultation which will end on January 4th; a reminder will be posted. To date 106 residents had responded to the survey with the proposed scheme looking favourable. There is some interest in the type of flashing speed signs that they currently have in Gagingwell. The Exhibition held on Saturday 18th December went well. Thanks to Roger Tyers for organising.

Cllr Tyers confirmed that around 40-50 people attended the exhibition throughout the day, and there were some very useful and worthwhile discussions.

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A member of the public mentioned a post that he had put on Facebook regarding the proposed scheme, and agreed that there were a lot of people who would prefer the flashing signs. He also stated that nobody on the stream was advocating the proposed 20mph limit. Cllr Rosemont suggested that people comment via the consultation survey rather than Facebook so that their comments are not lost.

Cllr Carter-Windle mentioned that as most villages could be 20mph we would hope that the police would have to be more vigilant.

Cllr Tyers asked that as we are going for a Traffic regulation order, would the limit be enforceable? Cllr Jackson said that he thought it would be enforceable but maybe not enforced.

Cllr Jackson thanked the PC for organising the exhibition.

Cllr Graham confirmed that the PC can stage their approach to the scheme.

b) Update on flooding

Cllr Tyers reported that a sweeper lorry had been through Church Lane but the Mill Lane clearing is still outstanding. Cllr Graham confirmed that the Mill Lane work would be done a.s.a.p.

1999 **Emergency Plan – review and update**

The PC were asked to review the document before the meeting. Cllr Hinton mentioned that Perry Knight had put the original plan together, it was suggested that we ask him to review the document and maybe attend a meeting in the new year to review the plan. The Clerk will contact Perry.

1200 **Reports from County and District Councillors (Appendix A)**

Full reports can be found on the PC website www.steeplebartonparishcouncil.org

Cllr Dave Jackson –

Not much to report this month as no full council meeting since last time, and nothing local on the planning front.

I have been in touch with Chris Grain the highways officer, who has been out of action in terms of visiting as he has torn some ligaments! I have reported some potholes on Fix My Street and was made aware of the streetlight on Ballard Close not working. At the same time, I reported a faulty light down Kiddington Road by the bridge over the Dorn.

Speedwatch sessions have been somewhat thwarted by the bad weather and lack of daylight, and the intention is to adjourn over the Christmas and New Year period and try to get back to more regular sessions after that. At the latest count, we now have 33 trained volunteers, including Steve Martin, the health and Safety manager at Alpine.

Cllr Andy Graham

Jackie Cox had confirmed the S106 amount to be paid to SBPC & Westcote Barton Parish meeting.

The Home to School Transport situation will be discussed on 17th February, if there are any particular case studies the PC should let Cllr Graham know. Any suggestions regarding transport should also be made to Cllr Graham. Cllr Jackson suggested a post on the MB locals FB page; he will action.

1201 Village Matters

a) Destiny Foundation – Panto Trip request for donation

Cllr Carter-Windle talked about the foundation and confirmed that the foundation had managed to raise funds, but would like to ask for a donation from the PC towards a trip to the pantomime in Oxford for 25 of the village children. Our Bus have offered free buses, the donation would be to pay for the fuel.

RESOLVED,

THAT, The PC agreed to contribute £100.00.

b) From 2022 bring the December meeting forward by one week

All agreed to hold the meeting on the 2nd Monday, the Clerk will add dates to the website.

1202 Correspondence not covered elsewhere in the Agenda

None

1203 Reports

(a) School Governors report – Alison Umney, School Liaison Governor

The Governors are consulting on the number of pupils who will be admitted to the school in Year R from September 2023. The proposed published admission number (PAN) is 15, which is lower than the current admission number of 25. This reflects the number of births locally, which has been one of the lowest in the country, and this trend is predicted to remain low for some time. The reduction in the PAN will help to provide financial stability for the school. This proposal will not impact the pupils and staff who are currently part of the school community. Please see our website for the full admissions consultation document. Comments on this consultation should be sent to office@middlebartonschool.org before 21January 2022.

Following concerns from parents regarding Covid infection spread, the school made the decision to have outside Christmas performances weather permitting.

'Christmas Jumper Day' at Middle Barton School was raising funds towards a very worthwhile charity - Spinal Muscular Atrophy UK.

As well as their performances, the children enjoyed Christmas dinner, a virtual pantomime and a visit from Father Christmas during the last week at school.

The running track is continuing to be a great success with children running to clock up the laps towards their 'Marathons' before they start lessons in the morning as well as during the school day. Looking ahead to January Mrs Denby is helping Mrs Griffin to organise a cross country run and more information will follow after Christmas.

Sadly, school will no longer be using a Barton's Bus to collect children and take them to the Breakfast club in the morning. This decision is due to the reduced numbers of children using the club as a result of parents working more flexibly and the loss of funding for children who have now moved on from our school. This does mean children can now be dropped off slightly earlier if necessary as they don't have to wait for the bus to collect their children. Wrap around care cannot be funded from the school education budget and has to be self-funding. It has also been necessary to increase the charges for Breakfast and Tea time club to ensure that this requirement is met.

The governors would like to thank Teresa Street who has been a governor for the last 6 years and has been Chair for the last two years for all her hard work. We hope to recruit a new chair in the coming months and in the meantime Rachel Houghton and Alison Umney will share the role and co-chair.

(b) Highways, pavements and verge – Cllr Tyers
Nothing to report.

(c) Sports and Social Club/Playing Fields - Cllr Hinton

Thank you to the PC for the annual contribution to the Playing Fields. The same amount has been matched through the Cherwell Lottery.

1204 **Planning applications – Cllr. Rosemont**

21/03737/HHD – 2 Rectory Crescent - Single storey porch extension and rear extension. Garage conversion into habitable rooms

No objections

1204 **Finances**

a) Draft Budget – to consider the draft budget for 2021/22

Cllr Parry had distributed the 21/22 and 22/23 budget trackers to the PC via email before the meeting. No comments were received.

RESOLVED

THAT, The Council agreed to keep the budget at the same level as 21/22 with any additional expenditure due for the traffic calming proposal to be met from the reserves.

b) Precept – to consider and agree the setting of the Precept level for 2022/23

RESOLVED

THAT, the Precept will remain at £21,560. The Clerk will compete the application process.

- c) Accounts for Payment
 - i. To consider and approve accounts for payment (*Appendix B to agenda*)
 - ii. Accounts not on Appendix B submitted by 8pm on **20th December 2021.**

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary (Nov)	Annette Fowler	
BACS	Training course for Clerk	OALC	£ 66.00
BACS	Contribution to BVMHF	BVMHF	£1,200.00
BACS	Christmas lighting leaflets	Cherwell Graphics	£ 172.00
BACS	Traffic mirror cleaning	CTF Window Cleaning	£ 19.80
BACS	Xmas tree electricity standing charges & usage	SSE	£ 63.96
BACS	PAYE Q3 (due 19/1/22)	HMRC	

1206 To receive items for next agenda

Emergency Plan
Jubilee 2022

1207 For Information only

None

1208 Date and location of next meeting

To confirm the date of the next meeting, this is scheduled for **Monday 17th January 2022** at the Alice Marshall Hall, Middle Barton at **8.00pm.**

<i>Paper number(s).</i>	<i>Paper title</i>
<i>A</i>	<i>Report from County Cllr Graham and Cllr Jackson</i>
<i>B</i>	<i>Accounts for Payment</i>