

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL
Monday 21st March 2022
THE ALICE MARSHALL HALL, MIDDLE BARTON

Councillors Present: Kate Carter-Windle (Chair), John Parry, Jane McRobie, Roger Tyers, Peter Meadowcroft

Also in attendance: Cllr Graham, Cllr Jackson, Alison Umney (School Liaison Governor)

Clerk: Annette Fowler

Public: 3

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

Discussion around the placing of the dog/waste bin in the alleyway between Dorn Close/Kirby Close. All agreed that it was not in the right place as if dark would not be visible. Cllr Jackson will contact WODC to discuss placing it in the old position at the top of Kirby Close. It was also noted that a bin from Worton Road is still missing.

1236 To receive apologies for absence

Cllr Rosemont & Cllr Hinton

1237 Declarations of Interest

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

None.

1238 Minutes of the last meeting

The minutes from the meeting held on **21st February 2021** were approved and signed as an accurate record by Cllr Carter-Windle.

1239 To receive updates on the action points from previous minutes

a) Update on Traffic calming (Cllr Rosemont)

Plans for the scheme have been submitted and we are awaiting a response.

Discussion about a children's crossing North St/Mill Lane. Further discussions to re-commence once we have a response from our submission.

1240 Donation request

An email had been received from Citizens Advice West Oxfordshire requesting a donation. Cllr Carter-Windle proposed and Cllr Parry John seconded.

RESOLVED

THAT, a donation of £250.00 would be made. The Clerk will include in the March payments

1241 **Reports from County and District Councillors (Appendix A)**

Full reports can be found on the PC website www.steeplebartonparishcouncil.org

Dave Jackson –

PC Hallam asked to be kept informed of village activities. The Clerk will arrange for him to be included in the Bulletin and DFP distribution.

Speedwatch has been adjourned as all volunteers need to be retrained. The Police have asked to be informed of all future sessions.

On Tuesday 8th March I attended a hastily arranged rally in support of Ukraine in Woodstock town square that Cllr Andy Graham had organized. There were a few speakers and details of how folk could donate money, and/or offer accommodation for Ukrainian refugees. At the time of writing (March 12th) 6 individuals had contacted WODSC through the designated e-mail to say they could help.

I heard from Dominic Hones (Gigaclear) on February 24th that my “POT” will be installed “within approximately two weeks “. Still waiting! I think it would be a good idea if I ask at the SBPC meeting which other properties are still waiting a connection, and I can keep up the pressure on Gigaclear for all the outstanding jobs to be done. (Unless someone is already doing this?)

Andy Graham -

Talked about the Ukrainian refugee system, there are platforms where people can add their details to offer support. Andy will supply details of the platforms to be used. Some villages are meeting to discuss offers of sponsorship.

Traffic calming – OCC will announce within the next two weeks which villages have been successful in their application

1242 **Village Matters**

a) Floods (Cllr Tyers)

The Dorn is flowing very well with no new issues. Luke Carter Homes have started work for drains that will go through the School grounds and have agreed to put in a 9” pipe. Roger has also arranged a meeting with the River Learning Trust to discuss the issues.

b) Jubilee celebrations (Cllr Carter-Windle)

Plans are underway, just waiting to have everything confirmed. The plans so far are –

Thursday – activities for the children with disco and lighting of the beacon.
Friday & Saturday – AMH - photographic & art exhibition and afternoon tea.
Sunday – 11.00am Service at Steeple Barton Church with Jubilee Queen, Scouts, WI etc.
Then around 1.00pm on to the Social Club for bring your own picnics and entertainment.

1243 **Correspondence not covered elsewhere in the Agenda**

None

1244 **Reports**

(a) School Governors report – Alison Umney, School Liaison Governor

World Book Day

This event was a great success. Children enjoyed dressing up as favourite book characters and taking part in the competition organised by FOMBs. The sponsored read also organised by FOMBs was also a great success and over £500 was raised which is just fantastic this will go towards end of term events for the children.

Ukraine

RAF Brize Norton is collecting aid supplies at Carterton Leisure Centre, Mrs Bryce [assistant head] has been delivering to Carterton Village Hall where the donated items were instantly packaged ready to be delivered to those in need.

Huge congratulations were given to two Year six pupils for organising a very successful movie night in the school hall on Thursday 18th March to raise money for Ukraine. To date they have raised an amazing £588. The school hall was transformed into a cinema for the night and the children enjoyed watching Encanto.

Year 1 enjoyed taking part in the Dance Festival last week at Chipping Norton school and a team

Other recent events

All children took part in activities for National Science week.

A team of children enjoyed taking part in the cross country run at Chipping Norton School.

Year 1 took part in a Dance festival at Chipping Norton School.

Red Nose Day- Friday 18th March fundraising.

School is planning some open afternoon sessions in the summer for parents to visit their children's classes as it has been so long since they have been able to go into school.

Breakfast and Teatime club

Lots of special events and activities are being planned during these sessions to encourage more children to attend and have fun. Numbers have decreased and it is vital that this service can pay for itself as school cannot afford to subsidise it.

Recent sessions included pancake day and Workshop Wednesday which focussed on making Mother's Day cards and gifts.

(b) Highways, pavements and verge – Cllr Tyers

Chris Grain has been off. A number of the potholes reported are still outstanding for repair. Currently sorting out issues with the building contractors in South St regarding the Green.

(c) Sports and Social Club/Playing Fields - Cllr Hinton

No report.

1245 Planning applications – Cllr. Rosemont

22/00412/HHD - Erection of a single storey side extension-14 Church Lane

Approved

22/00405/CND - Discharge of conditions 4 (full surface water drainage scheme) and condition 5 (site investigation of the nature and extent of contamination) of planning permission 21/02984/FUL-Manor Farm Barns North Street

This does not require PC comment.

22/00397/NMA - Part conversion of garage to create extra living space. Widening of front porch (non-material amendment to allow the change of external door, D12, to a window)-66 Holliers Crescent

No objection

1246 Governance

Risk assessment 21/22

The risk assessment had been reviewed and agreed as being sufficient.

1247 Finances (Cllr Parry)

(a) Report from The Finance Sub Committee of its meeting held on 17th March 2022. The provisional end of year budget was issued to the Council this morning along with another copy of next year's budget. Savings have been made resulting from both the reduction in donation applications following the Covid epidemic, and the delay in any expenditure on the proposed speed reduction application and associated works. We believe that as a result of the rising cost of living there will be a higher demand for donations in 2022/23. There is a contingency in next year's budget and all applications will be carefully considered.

With regards to the savings against income of circa £8000, this will be transferred to our reserves to cover upcoming costs over the next couple of years for traffic calming etc.

The main areas of saving against this year's budget are as follows:

STEEPLE BARTON PARISH COUNCIL

Administration £1,600
 Maintenance £3,000
 Transport £2,000
 Communications £1,000
 Donations £1,800

(b) Grass cutting contract renewal

The Clerk had received an email from the current contractor, Nigel Prickett informing of a small price increase from £340 to £357 per cut, the contract is for 5 cuts p.a.

RESOLVED

THAT, the PC would continue with the current contractor. This was agreed by all Councillors.

(c) Accounts for Payment

- i.* To consider and approve accounts for payment (*Appendix B to agenda*)
- ii.* Accounts not on Appendix B submitted by 8pm on **21st February 2022**.

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary (Feb)	Annette Fowler	£
BACS	OALC membership renewal	OALC	£ 311.16
BACS	Electricity standing charge 90 days	SSE	£ 72.55
BACS	Payroll preparation Jan-Mar 2022	TP Jones & Co LLP	£ 54.00

1248 To receive items for next agenda

Update on Neighbourhood watch

Update on Jubilee celebrations

1249 For Information only

None

1250 Date and location of next meeting

To confirm the date of the next meeting, this is scheduled for **Monday 25th April 2022** at the Alice Marshall Hall, Middle Barton at **8.00pm**.

Paper number(s).	Paper title
<i>A</i>	<i>Report from County Cllr Graham and Cllr Jackson</i>
<i>B</i>	<i>Accounts for Payment</i>