

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL
Monday 25th April 2022
THE ALICE MARSHALL HALL, MIDDLE BARTON

Councillors Present: Kate Carter-Windle (Chair), Jonny Rosemont (Vice), John Parry, Jane McRobie, Roger Tyers,

Also in attendance: Cllr Jackson, Alison Umney (School Liaison Governor)

Clerk: Annette Fowler

Public: 2

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

The Chair commenced the meeting by thanking Cllrs Hinton and Meadowcroft for their years of dedicated service to the Council.

1251 **To receive apologies for absence**
Cllr Meadowcroft, Cllr Hinton & Cllr Graham

1252 **Declarations of Interest**
To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

Cllr McRobie regarding item 2 under Planning.

1253 **Minutes of the last meeting**
The minutes from the meeting held on **21st March 2021** were approved and signed as an accurate record by Cllr Carter-Windle.

1254 **To receive updates on the action points from previous minutes**
a) Update on Traffic calming (Cllr Rosemont)
No issues re application for traffic calming, no update as yet.

1255 **Reports from County and District Councillors (Appendix A)**
Full reports can be found on the PC website www.steeplebartonparishcouncil.org

Dave Jackson –

I bumped into a resident at Rectory Crescent about a week ago and he asked my advice about a problem that he has been trying to sort out with Cottsway Housing. His garden backs on to the compound of garages accessed from Marshall Crescent. For quite some time it has become an area where people (unknown) dump rubbish. He wanted to find out

from Cottsway if it is their responsibility to tidy the area up. I have contacted Cottsway for a site visit and am awaiting a reply.

It was also mentioned the boundary wall made of concrete blocks is unsafe. It actually rocks when you shove it.

It was brought to my notice a while ago, that there appears to be a leaking drain at the top of Kiddington road. "Water" appears to be oozing out of the banking and dribbling down the road. At times it is very smelly. I spotted a Thames Water van outside our house a few days ago and mentioned it to them. They gave me a card with contact details, and I will ring them after the Easter break, as there doesn't seem to be an e-mail option to correspond to them.

Bizarrely just after I spoke to them, a big orange X and T W has been painted at the top of Kiddington Road by the A.M. Hall. I am assuming it might be to do with the seeping drain, but I need to get clarification from Thames Water. Hopefully I will get feedback before the SBPC meeting.

The OCC Highways Officer appears to be back in action after his recuperation, he sent me a message on the 13th April, that the Gulley Clearing gang are doing a complete check of all the gullies in The Bartons, sometime next month.

I met with Bill Oddy on 26th March to try to resolve the two issues raised at the last SBPC meeting re litter/dog bins. We managed to come to an agreement about the shop bin, and an extra one up the road near the bus shelter. I reported his suggestion for slightly moving the bin on the path from Dorn Close, but there were still concerns. The SBPC clerk, Annette kindly offered to get back to Bill Oddy about the concerns.

Andy Graham -

Will update the PC on the traffic calming and school transport issue at the next meeting.

1256 **Donation requests**

1) Bill Lawrie - Barton Bulletin

RESOLVED

THAT, a donation of £500.000 would be made. The Clerk will include in the May payments.

2) Annual donation request from St Mary's towards maintenance of the churchyard.

RESOLVED

THAT, a donation of £650.000 would be made. The Clerk will include in the May payments.

1257 **Governance and Consultations**

a. Risk Assessment

to consider and agree the Risk Assessment for 2022/23

The Council considered the Risk assessment and **RESOLVED** to continue with the current version.

b. Internal Audit Processes

to review the effectiveness of the 2021/22 Internal Audit.

The Council considered the statements and **RESOLVED** to agree them.

c. Asset Register

To review and approve the current asset list.

The list was reviewed and approved.

1258 **Village Matters**

a) Floods (Cllr Tyers)

Confirmed that the Dorn floods and that all issues have been resolved.

b) Jubilee celebrations (Cllr Carter-Windle)

Thursday – Lighting of the beacon and music at the Sports and Social Club

Plans for Saturday and Sunday are as planned and mentioned in the March minutes

1259 **Correspondence not covered elsewhere in the Agenda**

None

1260 **Reports**

(a) School Governors report – Alison Umney, School Liaison Governor

School term ended after a very happy and busy term. Recent activities include the following:

Classes have been making good use of the forest school and outside learning areas.

Year 6 have been working on the construction of a new pond.

The morning run on the track continues to be popular.

We have had an artist in school to support work on a mural of the school Vision, this will be displayed in the school hall.

Be Curious, Believe, Challenge, Achieve.

Bikeability have been in school working with children on basic cycling skills. Usually, they work with Year 5. This year Year 4 had a half day on basic skills. Years 5 and 6 had a full course and some less confident children in Year 5 had an extra half day.

The cycle training is provided through the Department of Transport and the county council.

To date we are expecting 19 new pupils to join the reception class in September which is better than expected. [We have 21 Year 6 leaving in July].

Kim has organised a school TLC Day on Saturday 30th April and is asking for volunteers to come along and help out with decorating, gardening and general tidying up of the inside and outside of the school. 9am to 4pm All welcome.
 Jubilee celebrations will include a 'Big lunch' picnic on 25th May and classes will be taking part in Jubilee related learning.

(b) Highways, pavements and verge – Cllr Tyers

The slight issue with The Green has been resolved with the builder agreeing to putting in some curbing, hopefully within the next 4 weeks. They will also put a recess in the wall for the salt bin and dog/waste bin.

(c) Sports and Social Club/Playing Fields - Cllr Hinton
 No report.

1261 Planning applications – Cllr. Rosemont

1) **22/00888/HHD** – 4 South St, proposed alterations and extension to south side of house with associated new hard and soft landscaping

No objections

2) **22/00901/HHD** – 35 South St, single storey extension to side to replace existing lean-to. Convert existing workshop to ancillary guest room

No objections

1262 **Finances**

(a) Accounts for Payment

- i. To consider and approve accounts for payment (*Appendix B to agenda*)
- ii. Accounts not on Appendix B submitted by 8pm on **25th April 2022**.

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary (Mar)	Annette Fowler	£
BACS	PAYE Q4	HMRE	£ 200.20
BACS	Hire of AMH Jan-Mar	AMH	£ 60.00
BACS	Dog bin emptying	UBICO	£ 201.32
BACS	Cleaning Traffic Mirrors	CTF Windows	£ 19.80
BACS	Dog bin emptying	WODC	£ 90.32
BACS	Music for Platinum Jubilee	The Groove Company	£ 100.00

The Clerk confirmed the first Precept payment of £10,780 had been received in the bank.

1263 **To receive items for next agenda**

Update on Jubilee celebrations
 Plans for the year, main priorities for the village and projects for the future

1264 **For Information only**

STEEPLE BARTON PARISH COUNCIL

As approved in a previous meeting, the Clerk to contact Rodney Benfield to ask him to paint the bus shelters on Worton Road and North Street and to clear the roof of the Worton Road shelter.

1265 **Date and location of next meeting**

To confirm the date of the next meeting, this is scheduled for **Monday 16thMay 2022** at the Alice Marshall Hall, Middle Barton at **8.00pm**.

<i>Paper number(s).</i>	<i>Paper title</i>
<i>A</i>	<i>Report from County Cllr Graham and Cllr Jackson</i>
<i>B</i>	<i>Accounts for Payment</i>