

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL
Monday 16th May 2022
THE ALICE MARSHALL HALL, MIDDLE BARTON

Councillors Present: Kate Carter-Windle (Chair), Jonny Rosemont (Vice), John Parry, Jane McRobie, Roger Tyers,

Also in attendance:

Clerk: Annette Fowler

Public: 3

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

The Chair commenced the meeting by thanking Cllrs Hinton and Meadowcroft for their years of dedicated service to the Council.

1269 **To receive apologies for absence**

None

1270 **Declarations of Interest**

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

None

1271 **Minutes of the last meeting**

The minutes from the meeting held on **25th April 2021** were approved and signed as an accurate record by Cllr Carter-Windle.

1272 **To receive updates on the action points from previous minutes**

a) Update on Traffic calming (Cllr Rosemont)

Positive developments with the public consultation for traffic calming in the Bartons now open with an online form available and being advertised via local media. The PC will confirm that they are in favour of the traffic calming measures. Details will be posted on the website and noticeboard. This item will now be removed from the agenda.

1273 **Reports from County and District Councillors (Appendix A)**

Full reports can be found on the PC website www.steeplebartonparishcouncil.org

Dave Jackson –

Leaking drain top of Kiddington Road

Thames Water sent me numerous messages that they were coming to inspect, and it seems they have rectified the issue, but I don't know what they did!

Fly tipping and wonky wall by the garages off Marshall Crescent

A lady called Louise Berry from Cottsway came out on 11th May to meet with a Rectory Crescent resident to discuss concerns. She said she will investigate what could be done.

Litter /dog bins

The bin outside the shop bin has been replaced with a non-dog bin, and the bin by the bus shelter has been put back in place. I am not sure what is the latest on the Dorn Close one.

My re-election

Due to the ruling with the Conservative group losing overall control of WODC, a new West Oxfordshire Alliance of 25 councillors has been formed with the Liberal Democrats, Labour and the Greens.

I did not wish to volunteer to be a member of the cabinet and have asked if I can continue on the committees that I have got used to.

Andy Graham -

A Working party for home school transport has now been set up and will meet on June 6th and 16th to review the current scheme.

1274 **Annual Audit**

a. Internal Audit – to receive the report from the Internal Auditor

The Council **RESOLVED** to accept and receive the report. Cllr Parry and the Clerk will work through the recommendations made and will report back at future meetings.

b. External Audit – to consider the 2021/2022 AGAR for submission to the External Auditor

i. Audit Annual Governance Statement - the Clerk had circulated the questions prior to the meeting.

The Council **RESOLVED** to agree to all the Governance questions. The Chair and Clerk signed the form.

ii. Accounting Statements – to consider and agree the accounting statement figures. The Clerk presented the figures to the meeting.

The Council **RESOLVED** to agree to the Accounting Statements. The Clerk had already signed the form. The Chair signed at the meeting.

iii. Elector's Rights – To approve the dates

The Council **RESOLVED** to approve the dates for the Electors' Rights as 6th June to 15th July. The notice would be posted in accordance with Regulations.

1275 **Annual donation to the S&SC public toilets**

Request received for annual donation

RESOLVED

THAT a donation of £2,000 would be made.

The Clerk will include this in the June payments.

1276 **Village Matters**

a) Floods (Cllr Tyers)

Cllr Tyers confirmed that the Dorn floods and ongoing issues have now been resolved.

b) Jubilee celebrations (Cllr Carter-Windle)

Platinum Jubilee - update

Cream teas are being offered by the Social Club

Jubilee tree and bench – we need to decide where to place it; the Playing Fields being the obvious place. Andy Hinton was in attendance and was asked if he could discuss this with the Playing Fields committee.

1277 **Correspondence not covered elsewhere in the Agenda**

a) Email from a resident of North Street regarding vines on PC land growing up the side of his property. The Clerk to ask Tree Total to quote to remove the Ivy and quote to cut back or remove a lilac tree. The Clerk will also source a general maintenance company quote.

1278 **Reports**

(a) School Governors report – Alison Umney, School Liaison Governor

Jubilee celebrations are as previously reported, and a big picnic will take place on Wed 25th.

(b) Highways, pavements and verge – Cllr Tyers

Information received from OCC relating to remedial works to be done to the highway B4030 through the village in 2023 with repainting of white lines and renewing red tarmac.

Cllr Tyers has a meeting with the school tomorrow regarding the flooding issues.

(c) Sports and Social Club/Playing Fields (Andy Hinton)

The Playing Fields are starting to become busier with lots of plans for the Jubilee celebrations. The committee are currently looking at long term plans to improve the facilities. Good success with grant applications and some anonymous donations too. Club memberships have increased.

STEEPLE BARTON PARISH COUNCIL

Some of the grass cutting equipment will need to be replaced very soon.

The Bowls club had an open day which was very well supported.

1279 Planning applications – Cllr. Rosemont

22/01053/PN42 - Erection of single storey rear extension (3.8m x 2.8m), 51 Marshall Crescent

The PC were unable to view the application, this was reported to WODC.

1280 Finances

(a) Accounts for Payment

- i. To consider and approve accounts for payment (*Appendix B to agenda*)
- ii. Accounts not on Appendix B submitted by 8pm on **16th May 2022**.

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary (Apr) + £67.11 Jubilee expenses (see Amazon invoice)	Annette Fowler	£
BACS	Donation to Barton Bulletin	Bill Lawrie	£500.00
BACS	Donation for Maintenance St Mary's Steeple Barton	PCC Steeple Barton	£650.00
BACS	Internal Audit	Jane Olds	£190.00
BACS	Standing Charge Xmas light electricity supply	SSE	£ 31.39
BACS	Insurance Renewal (2 nd year of 3 Year agreement)	Zurich	£379.87

1281 To receive items for next agenda

Plans for the year, main priorities for the village and projects for the future

1282 For Information only

All Cllrs to look at the courses OALC offer.

1283 Date and location of next meeting

To confirm the date of the next meeting, this is scheduled for **Monday 20th June 2022** at the Alice Marshall Hall, Middle Barton at **8.00pm**.

Paper number(s).	Paper title
A	<i>Report from County Cllr Graham and Cllr Jackson</i>
B	<i>Accounts for Payment</i>