

STEEPLE BARTON PARISH COUNCIL

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL  
Monday 18th July 2022  
THE ALICE MARSHALL HALL, MIDDLE BARTON

**Councillors Present:** Jonny Rosemont (Vice), John Parry, Jane McRobie, Roger Tyers,

**Also in attendance:** Andy Hinton (Playing Fields)

**Clerk:** Annette Fowler

**Public:** 2

**PUBLIC QUESTION TIME**

**Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.**

A member of the public thanked the PC for arranging to have the dog bin put back in place at Holliers Field. It was also mentioned that there appears to be ground works being carried out in Holliers Field and were the PC aware of this? The PC confirmed that they have a meeting with Hallam, the developers next week but have no information yet. As soon as we have any information it will be shared with the village.

A member of the public asked about the Mullin project and latest developments as there are concerns about the possible increase in traffic with Soho, the Mullin and Heythrop becoming a Warners site. Cllr Pollock confirmed that three Councillors had attended a meeting last week with other Parish Councils. It is a requirement of the planning permission for the developer to establish a Community Forum to enable consultation with local stakeholders. This was a preliminary meeting with further quarterly meetings planned until the museum is operational with further meeting timelines to be agreed.

**1297 To receive apologies for absence**  
Cllr Carter-Windle, Cllr Jackson, Cllr Graham

**1298 Declarations of Interest**  
To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

Cllr Rosemont planning – Planning application - Manor farm barns  
Cllr Pollock – The Green item (c) under Village Matters

**1299 Minutes of the last meeting**  
The minutes from the meeting held on **20th June 2021** were approved and signed as an accurate record by Cllr Rosemont.

**1300 To receive updates on the action points from previous minutes**  
None

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- 1301 **Reports from County and District Councillors (Appendix A)**  
Full reports can be found on the PC website [www.steeplebartonparishcouncil.org](http://www.steeplebartonparishcouncil.org)

Both Councillors were absent.

- 1302 **Paths Warden – Jenny McCleery**

Jenny talked about her role as Parish path warden – the aim is to work to keep the public right of way open and functional. There are 4 elements to the role, to walk the pathways a few times a year, to report any serious problems i.e. a risk to life & limb and report back to the access officer and any less urgent problems on CAMSweb - Countryside Management Systems website, <https://publicrightsofway.oxfordshire.gov.uk>. Twice a year report a list of unresolved problems in the Parish and keep the list up to date. As a County there are around 4,000 unresolved problems such as missing signposts, poor surfaces, broken stiles. There are twice yearly updates in May and November. Cllr Rosemont asked if the PC could see the reports, Jenny will send it on.

- 1303 **Village Matters**

a) **Traffic calming – next steps**

Cllr Tyers had suggested a provisional meeting tomorrow to talk about physical traffic calming features, but the date wasn't convenient; a meeting will be arranged soon.

b) **Email received from the DFP requesting funding**

Clerk to go back and ask if they have a figure in mind and an idea of costs.

c) **Parking at the Green**

Parking is still an issue. The developer has put kerb stones in around the green, but this hasn't improved the situation. It was agreed that Five cars would be the maximum, but it should probably be cut to 4. The main point is the gap down to the dock must be kept clear. A member of the public suggested a letter to the local residents to explain the situation. Maybe the PC should consider a white line at the end, Cllr Tyers agreed to contact Chris Grain, OCC to discuss options.

D) **Salt bins**

Cllr Tyers reported that the salt bins are all full and that extra salt is stored at Taylors farm. He confirmed that additional salt would not be required for this year. It was suggested that we put a salt bin map together, the Clerk will do this.

- 1304 **Correspondence not covered elsewhere in the Agenda**

None

- 1305 **Reports**

(a) **School Governors report – Alison Umney, School Liaison Governor**

Ali Umney was not in attendance but had emailed the Clerk to report that there are no problems to mention. Building work is going to plan and the toilets will be done during the

Signed .....

school holidays as well as damp work on schoolhouse (this will be very costly but costly but being handled by the River learning trust).

**(b) Highways, pavements and verge – Cllr Tyers**

The overgrowth in Jacobs Yard has been cleared.

**(c) Sports and Social Club/Playing Fields (Andy Hinton)**

This weekend the club hosted the Country and Western festival with a large number of caravans and people attending. The bowls club have a major problem with the green which needs resurfacing and will cost around £4,000 to put it right. A few members have agreed to make donations and Andy is trying to raise money through the Cherwell Lottery, the bowls club are also looking at different ways to raise funds. Andy as if the PC would consider helping if needed. Cllr Rosemont suggested contacting WODC as they offer grants to clubs.

**1306 Planning applications – Cllr. Rosemont**

**22/01648/HHD** - Proposed single storey front extension and canopy over front door – 52 Holliers Crescent

**No objections**

**22/01800/S73** - Variation of condition 2 of planning permission 21/02984/FUL to allow for a different dwelling to be erected on plot 3 – Manor Barns

**No Objections**

**1307 Finances**

(a) Accounts for Payment

- i. To consider and approve accounts for payment (*Appendix B to agenda*)
- ii. Accounts not on Appendix B submitted by 8pm on **20th June 2022**.

Payment Method	Purpose	Payee	Amount
<b>BACS</b>	Clerk Salary (June)	Annette Fowler	£
<b>BACS</b>	PAYE Q1	HMRC	£ 200.20
<b>BACS</b>	2 <sup>nd</sup> Grass cut	Nigel Prickett	£ 428.40
<b>BACS</b>	Payroll preparation	TP Jones LLP	£ 54.00
<b>BACS</b>	Cleaning traffic mirrors	CTF Window Cleaning	£ 19.80
<b>BACS</b>	Standing charge of Xmas tree electricity 12/4/22-1/7/22	SSE	£ 80.66
<b>BACS</b>	Removal of Ivy from 71 North Street	Tree-Total	£ 275.00
<b>BACS</b>	Hire of AMH Apr-June	AMH	£ 60.00

**1308 To receive items for next agenda**

Items to be emailed to the clerk

**1309 For Information only**

None

**1310 Date and location of next meeting**

Signed .....

**STEEPLE BARTON PARISH COUNCIL**

To confirm the date of the next meeting, this is scheduled for **Monday 19<sup>th</sup> September 2022** at the Alice Marshall Hall, Middle Barton at **8.00pm**.

<i><b>Paper number(s).</b></i>	<i><b>Paper title</b></i>
<i>A</i>	<i>Report from County Cllr Graham and Cllr Jackson</i>
<i>B</i>	<i>Accounts for Payment</i>

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