

STEEPLE BARTON PARISH COUNCIL

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL  
Monday 21st November 2022  
THE ALICE MARSHALL HALL, MIDDLE BARTON

**Councillors Present:** Kate Carter-Windle (Chair) John Parry, Jane McRobie, Roger Tyers

**Also in attendance:** Alison Umney (School Liaison Governor), Andy Hinton (Playing Fields), Cllr Jackson

**Clerk:** Annette Fowler

**Public:** 6

**PUBLIC QUESTION TIME**

**Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.**

A member of the public talked about the bad parking at the top of Mill Lane and that there is an abandoned car. Cllr Carter-Windle suggested reporting this to the Police. Cllr Tyers then talked about the traffic calming plans and road safety measures already approved by OCC. The PC are currently in discussions with James Wright, OCC who is drawing up a scheme for traffic calming at the top of Mill Lane. This will make it much safer for crossing and parking.

Another member of the public talked about the 20mph, it appears that most people coming from the Holt are sticking to it through the village, however from the other end of the village cars are still exceeding the speed. It was confirmed that there will be more traffic calming in Westcote Barton.

The owner of Quaker Cottage talked about his planning application and welcomed any questions.

1325 **To receive apologies for absence**  
Cllr Rosemont

1326 **Declarations of Interest**  
To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

Cllr Tyers - item 8 Planning, Land East of Worton Road.

1327 **Minutes of the last meeting**  
The minutes from the meeting held on **12th October 2022** were approved and signed as an accurate record by Cllr Carter-Windle.

1328 **Reports from County and District Councillors (Appendix A)**  
Full reports can be found on the PC website [www.steeplebartonparishcouncil.org](http://www.steeplebartonparishcouncil.org)

Signed .....

**Cllr Jackson**

I stayed behind after the last WODC meeting on October 19th, to attend a Cost-of-Living briefing. The officials explained how WODC are hoping to help families struggling with the cost of living. This included a special fund to support local organisations with costs like heat and light if they are offering extra lunches etc for residents. I sent both Kate Carter-Windle and Lynne Benfield the details. Subsequently I picked up a bundle of handy WODC leaflets with useful contact details for various organisations. Diane at the shop was happy to display them, and I publicised their availability on Facebook and through posters. One of the WODC officials has been in touch with Kate and Lynne to clarify details of the four sessions each week.

Speedwatch carried out a session recently recording 140 vehicles, the results found that 84 were driving below 26mph and 12 over 30mph.

**1329 Village Matters**

a) Request from Playing Fields for a contribution towards the cost of bonded surface for the play area.

Andy Hinton confirmed that the purchase of the bonded surface had been approved by the Playing Fields committee. Cllr Parry reported that this had been discussed during the October finance meeting, and that the PC could donate £2,000 towards the upkeep of the play equipment but this needed to be approved by full council.

**RESOLVED**

**THAT**, a contribution of £2,000 would be made to the Playing Fields for the upkeep of the play equipment.

The Clerk will include the payment in the November payments.

b) Request to replace the Sorbus tree that had been removed from Crossway/Dorn Close.

The Clerk will obtain costs for removing the roots of the previous tree, a new tree and planting. This will be included in the agenda for the December finance meeting where the 23/24 budget will be discussed.

c) Neighbourhood Watch –

Cllr Tyers suggested the PC ask a PCSO to attend one of the monthly meetings to discuss Neighbourhood watch, the recent fly tipping and Rave party.

The Clerk to invite PCSO's Ben Hallam/Helen Duffield to attend the December/January meeting.

d) River Dorn – suggest a letter to residents asking them to keep their area clear of debris etc. Thames Water have a draft letter that could be used as a template for those residents who front onto the Dorn. Cllr Tyers will send the template to the clerk who will personalise the letters.

e) Our Bus – request for continuation of monthly donation

Signed .....

**RESOLVED**

**THAT**, the PC would continue with the monthly payment of £100.00 for another 36 month period.

f) Trees for the Playing Fields and Princess Diana replacement

Cllr Carter-Windle will approach one of the tree specialists from Barton Abbey to ask if they could take a look at the site, and for their opinion of the suggested trees. The Clerk will report back with an update as soon as possible. Andy Hinton, Playing Fields, will ask if the tree bench could be stored in the garage of the storage unit at the Playing Fields.

**1330 Correspondence not covered elsewhere in the Agenda**

The PC had received thank you notes from the Bowls club, MyVision, DFP and Sports and Social club for donations

**1331 Reports**

**(a) School Governors report – Alison Umney, School Liaison Governor**

School has been busy as usual. As well as working hard and producing some super work, the children have been enjoying their outdoor learning experiences and making the most of the mild weather on the running track.

They have also:

Held a MacMillan coffee morning

Designed Xmas cards to be sold

Taken part in Hockey and football tournaments

Y6 have been on a residential trip to Bushcraft

Enjoyed learning during 'black history month'

Enjoyed the Fireworks evening and Halloween disco and thanks are given to Fombs for their amazing support

Supported Children in need with a non-uniform day

The whole school produced beautiful work about Remembrance and displayed some of it in church. They also stood outside on the playground together for a 2-minute silence.

**Christmas plans**

The whole school is going to the Chipping Norton pantomime on 6<sup>th</sup> December.

There will be Christmas performances on the 13<sup>th</sup>, 14<sup>th</sup> and 15<sup>th</sup> December including one in the church.

They are doing a Santa fun run on the running track to raise money for Katherine house

**Other news**

The building works on the schoolhouse are due to be finished in February.

Ofsted visited for a one day inspection on November 8<sup>th</sup>. The day went well, and we are awaiting the report. It will be published on the website once the report has been approved.

**(b) Highways, pavements, and verges – Cllr Tyers**

We have received confirmation that the Heyford Park S106 payment has been allocated. The PC now need to produce a business case for the funds.

Signed .....

**STEEPLE BARTON PARISH COUNCIL**

The Mullins – there are S106 funds available; the PC can apply. It was suggested that the five Parishes concerned have a meeting to discuss requirements.

**(c) Sports and Social Club/Playing Fields (Andy Hinton)**

A vehicle reversed into the bowls club wall causing major damage; quotes for the repairs have been requested. Unfortunately, the club do not know who was responsible and will be making a claim from the insurance company; there is a £500 excess. Andy will report back with the full costs.

The Car park requires some work, Trevor Payne will contact Cllr Parry to arrange an inspection.

**1332 Planning applications – Cllr. Rosemont**

**22/02699/HHD** – Quakers Cottage – Erection of single and two storey rear and single storey side extensions. Alterations and single storey extension to existing detached studio building including new pitch roof to replace existing flat roof. Construction of car port. Associated landscaping works to include replacement of existing wooden boundary fencing with new stone walling.

Cllr Parry asked about safety for the children walking to and from School and other pedestrians. Andy Barry confirmed that he had agreed to remove his gates so that pedestrians can walk that way. The owner of the cottage also confirmed that appropriate consideration would be taken.

**No objections**

**22/02947/OUT** – Land East of Worton Road – Outline planning for development of up to 28 dwellings, vehicular access, green infrastructure including landscaping, and related drainage and other infrastructure works, (all matters reserved other than access from Worton Road)

**No objections**

**1333 Finances**

(a) Accounts for Payment

- i. To consider and approve accounts for payment (*Appendix B to agenda*)
- ii. Accounts not on Appendix B submitted by 8pm on **21<sup>st</sup> November 2022**

<b>Payment Method</b>	<b>Purpose</b>	<b>Payee</b>	<b>Amount</b>
<b>BACS</b>	Clerk Salary (Oct)	Annette Fowler	
<b>BACS</b>	Final grass cut	N R Prickett	£ 428.40
<b>BACS</b>	Hire of AMH (Jul-Sept)	AMH	£ 20.00
<b>BACS</b>	Planting 4 x Flower box	Eric Probbitts	£ 275.00
<b>BACS</b>	Electricity standing charges	SSE	£ 109.71
<b>BACS</b>	Training course (Roger Tyers)	OALC	£ 66.00
<b>BACS</b>	Contribution towards upkeep of play area	BVMVHF	£2,000.00

**1334 To receive items for next agenda**

Approve 23/24 budget

Signed .....

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1335 **For Information only**

The Clerk confirmed that the PC would need to find somebody new to cover the weed spraying as Eric Probbitts had retired. The Clerk has approached other local PC's to ask who they use and will report back.

1336 **Date and location of next meeting**

To confirm the date of the next meeting, this is scheduled for **Monday 12th December 2022** at the Alice Marshall Hall, Middle Barton at **8.00pm**.

<i><b>Paper number(s).</b></i>	<i><b>Paper title</b></i>
<i>A</i>	<i>Report from County Cllr Graham and Cllr Jackson</i>
<i>B</i>	<i>Accounts for Payment</i>

Signed .....