

STEEPLE BARTON PARISH COUNCIL

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL
Monday 16th January 2023
THE ALICE MARSHALL HALL, MIDDLE BARTON

Councillors Present: Kate Carter-Windle (Chair) John Parry, Jane McRobie, Roger Tyers

Also in attendance: Cllr Graham, Cllr Jackson, Alison Umney (School Liaison Governor),
Andy Hinton (Playing Fields)

Clerk: Annette Fowler

Public: 9

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

The Council received applications to join the Council from Steve Rogers and Graham Cox. The Clerk will send relevant information via email. The vote will take place during the February meeting.

1349 To receive apologies for absence

None

1350 Declarations of Interest

To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

Cllr Tyers – Planning application East of Worton Road

1351 Minutes of the last meeting

The minutes from the meeting held on **12th December 2022** were approved and signed as an accurate record by Cllr Carter-Windle.

Matters arising

None.

1352 Reports from County and District Councillors (Appendix A)

Full reports can be found on the PC website www.steeplebartonparishcouncil.org

Cllr Jackson

It has been predictably quiet since the last meeting in December. Following that meeting, I chatted to Roger Tyers about the burglary concerns brought to our attention by Leonie Ingram. I agreed that some kind of public meeting that Roger suggested, perhaps involving the police, may be a way of coordinating those residents who are willing to form some kind of community organisation. Whether this could be a formal Neighbourhood Watch is

Signed

something both Roger and I are keen to investigate. I wrote to our previous PCSO Chris Jones, who I am still in contact with, and who can be a great help. I copied Roger into this correspondence. He was somewhat embarrassed by the lack of contact we seem to have had from PCSO Ben Hallam, and it transpires that Ben is actually now retraining to become a full P.C. based in Cowley. I wrote to Ben to get a firm confirmation and we now have Helen Duffield as our PCSO who actually lives on Orchard Way. Hopefully this will be a better arrangement. Roger had been trying to get in touch with Helen. She rang me a couple of days ago, and I am pleased to say she is hoping to come to the next SBPC meeting on Jan. 16th. I asked her about how we can enquire about establishing a Neighbourhood Watch, and now it is all done on-line. The police are not now responsible for doing this, so I guess it is up to us !! I have updated Leonie Ingram about the progress we have made.

On a different matter, I wrote to Justin Gargan at WODC who is my contact for street cleaning. He had mentioned to me (after I thanked him for the cleaning by the school) that they would come to clean other troublesome areas where debris gets washed down to clog the drains. I have reminded him about Kiddington Road down to the Fox Lane junction which is an utter quagmire. After recent torrential downpours, the entrance to Fox Land had turned into a lake!

Cllr Graham

In addition to County Cllr Graham's report he mentioned that there would be reduced bus fares - £2 for any trip during January and March. A £1 fare for younger people is also being considered. Cllr Graham talked about an annual grant that can be used to benefit Parishes. He confirmed that if SBPC/Westcote Parish meeting have a community project that could benefit from £1,000 an application can be made. Cllr Graham will email the relevant details and application form to the Clerk.

Home School policy review - One of the priorities is for 16 year olds under SENS. The review for all other ages is ongoing. Cllr Graham will let us know when there is an update, but this is not likely to be until March. If parents have any issues they would like to discuss, they should contact Neil Darlington, Admissions & Transport Services Manager, OCC directly, Neil.Darlington@Oxfordshire.gov.uk.

1353 Renewal of Society of Local Council (SLCC) membership - £112.00

All agreed to the renewal.

1354 Village Matters

a) Damage to Bus and Youth shelters

PCSO Helen Duffield is currently investigating this. The Clerk confirmed that paint for the inside had been donated, and that the PC would need to purchase masonry and floor paint.

RESOLVED,

THAT, the Clerk should proceed and purchase the paint required. Rodney Benfield had agreed to re-paint both shelters.

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b) Traffic calming consultation

Cllr Tyers talked about the consultation and confirmed that the North St proposal had been dropped. The PC will now investigate safer crossing proposals for children and will look at alternatives and locations.

Steve Ferrelly – talked about the Enstone road proposal for two build outs in Westcote Barton, and confirmed that the Enstone bridge build out had been approved.

c) PCSO Helen Duffield

Neighbourhood watch

Helen confirmed that the Police are no longer involved in Neighbourhood watch and recommended that the PC look at the Neighbourhood Watch website. The Clerk agreed to take a look at the site.

Speed limits – There are only certain roads that the Police will check for speeds. Cllr Jackson talked about speedwatch, and confirmed that they are permitted to take details of drivers over 26mph i.e., registration and make of car. The details are then submitted to the Police directly who then write to individuals.

There has been a significant spike in crime recently with thefts from outbuildings. This is also being investigated.

1355 **Correspondence not covered elsewhere in the Agenda**

None

1356 **Reports**

(a) School Governors report – Alison Umney, School Liaison Governor

Everyone back and working hard. The Schoolhouse building work will hopefully be completed by the end of February.

(b) Highways, Drainage and Flood Protection – Cllr Tyers

Potholes have been white lined, hopefully progressed soon.

Flood protection – the work we've been doing over last 18 months is working well.

John Gough is going to clear the tree in the Dorn.

(c) Sports and Social Club/Playing Fields (Andy Hinton)

The Christmas tree lighting was a huge success. The Bowls club have had amazing local support to assist with work required. The Playing Fields paid £1,200 to assist with fixing the area of the car park. The bonded surface for the play area has been ordered and will be installed when the weather has improved. Cllr Parry asked Andy if the below ground posts of the play equipment would be inspected before the surface is laid, as the ROSPA inspection suggested that they needed checking. Andy confirmed that they would be.

1357 **Planning applications**

22/03329/FUL - Manor Farm Barns North Street - Erection of a detached barn-style three bed dwelling and detached double garage/store with ancillary accommodation over – comments by

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10th January.

No objections but a request for a Cotswold rubble/stone finish and slate/tiled roof – comments uploaded onto WODC portal.

22/03415/FUL - Mullin Automotive Museum - Construction of automotive museum building and museum exhibition building with associated corporate hospitality/club space, public food and beverage, retail, workshops, showroom and energy centre and formation of car exercise road. Construction of supporting holiday homes together with the formation of landscaped grounds, associated site services and other works – comments by 12th January.

Concerns over traffic - comments uploaded onto the WODC portal.

22/03420/HHD - 1 South Street - Single storey rear and front extensions, replacement of existing flat roof with a pitched roof, garage conversion – comments by 11th January – email received from resident.

No objection other than concerns regarding parking – comments uploaded onto the WODC portal.

A member of the public asked about the Worton Road application. It was confirmed that it had not yet gone to planning.

1358 Finance

(a) Accounts for Payment

- i. To consider and approve accounts for payment (*Appendix B to agenda*)
- ii. Accounts not on Appendix B submitted by 8pm on **16th January 2023**

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary (Dec)	Annette Fowler	Confidential
BACS	PAYE Q3 (payment made 23/12/22 as due early Jan)	HMRC	£ 210.20
BACS	Yearly Website Maintenance contract	Neil Baker	£ 300.00
BACS	Payroll preparation	TP Jones & Co LLP	£ 59.40
BACS	Membership renewal SLCC (Society of Local Councils)	SLCC	£ 112.00
BACS	Hire of AMH	AMH	£ 60.00
BACS	Cleaning Traffic Mirrors	CTF Window Cleaning	£ 19.80
BACS	Electricity for Xmas tree	SSE	£ 132.27

1359 To receive items for next agenda

Neighbourhood watch
Floods

1360 For Information only

None

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1361 **Date and location of next meeting**

To confirm the date of the next meeting, this is scheduled for **Monday 20th February 2023** at the Alice Marshall Hall, Middle Barton at **8.00pm**.

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