

MINUTES OF A MEETING OF STEEPLE BARTON PARISH COUNCIL
Monday 20th February 2023
THE ALICE MARSHALL HALL, MIDDLE BARTON

Councillors Present: Kate Carter-Windle (Chair) John Parry, Roger Tyers

Also in attendance: Cllr Jackson, Alison Umney (School Liaison Governor), PCSOs' Helen Duffield and Nick Morley

Clerk: Annette Fowler

Public: 5

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

A member of the public asked about the traffic consultation and the final figures. This will be covered under Highways below.

1362 **To receive apologies for absence**
Cllr Graham, Cllr McRobie, Andy Hinton

1363 **Declarations of Interest**
To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).

Cllr Tyers – Planning application East of Worton Road

1364 **Minutes of the last meeting**
The minutes from the meeting held on **16th January 2022** were approved and signed as an accurate record by Cllr Carter-Windle.

Matters arising
None.

1365 **Reports from County and District Councillors (Appendix A)**
Full reports can be found on the PC website www.steeplebartonparishcouncil.org

Cllr Jackson
It has been a quiet month, so very little of note to report.

Signed

I shared with Leonie Ingram the discussion at the last meeting regarding the establishment of a Neighbourhood Watch scheme, and hopefully after our February SBPC meeting there will be some more update. Naturally Leonie was grateful for the interest we are showing.

I see that some of the potholes have recently been filled in, and I emailed the highways officer to update him. There are still some white ringed holes which are to be done (e.g., Mill Lane), but I suspect they are prioritising "through" roads before cul-de-sacs, which is understandable.

I had an enquiry from the resident at the Old Chapel in The Dock to ask about potholes down there, and I have asked the highways officer to check if The Dock is OCC responsibility.

1366 Funding request from Friends of Heyford Station

The PC had received an email from the Friends of Heyford Station with details of repairs required to a retaining wall costing in the region of £7,500. The request was discussed, and it was agreed that this should be the responsibility of the landowner. However, the PC would make a small donation. Cllr Parry will compose a response that the Clerk will send.

RESOLVED

THAT, a donation of £100 would be made. This payment will be included in the March payments.

1367 Co-option of new Parish Councillors

Andy Barry, Graham Cox and Steve Rogers were co-opted onto the Parish Council and relevant paperwork was signed. The Chair invited the new Councillors to join the meeting.

1368 Village Matters

a) Floods

Fortunately, we haven't had a lot of rain recently therefore everything is looking good at the moment. The PC received an email from a resident of Mill Lane asking that we keep in touch with the Environment agency and Thames Water. Cllr Tyers had responded to the resident directly.

b) Update on Neighbourhood watch

The Clerk is gathering information. This will be brought forward to the next meeting.

c) His Majesty King Charles III's Coronation

The PC will start to think of ideas and speak to the relevant village groups.

d) Update on new trees and placing of tree bench

The tree order had been finalised and payment will be made this month. The PC had engaged Charles Hoare Landscape and Garden Services who will liaise directly with Nicholsons to arrange delivery and plant the trees.

Cllr Rogers will arrange to meet with the Clerk to check the tree bench and the suggested area in the Playing Fields.

1369 Correspondence not covered elsewhere in the Agenda

Signed

a) Email received from Tim Darch, OCC Public Transport Planner asking for a representative from the PC to attend the Public Transport meetings held quarterly. Cllr Barry agreed to attend the meeting being held on the 21st February. The Clerk has forwarded the email to Our Bus for their information.

b) Email from Duns Tew PC with regard to the withdrawal of Warriner School bus. The Clerk confirmed that the PC had not had any direct contact from residents regarding this. John Umney confirmed that Our Bus have been approached to take children to the Warriner. Cllr McRobie is waiting for a response to an email sent in January to Cllr Graham and Neil Darlington, Admissions and Transport Services Manager.

1370 **Reports**

(a) School Governors report – Alison Umney, School Liaison Governor

Last term was busy: some of the highlights were a Greek day in one class and an Egyptian day in another, outdoor learning, and cooking in foundation class plus 31 children in years 4, 5 and 6 took part in a cross-country event at Chipping Norton school.

Big thanks go to the parents who helped remove the old shed and put up the new one which will hopefully be mouse proof!

A recent tree survey has been completed following concern over the health and safety of some of the trees in the school grounds. This revealed that as suspected 8 or 9 trees need to be taken down due to Ash dieback. School is very disappointed by this result and concerned about the impact of the outdoor environment, loss of screening and shade but they have no choice but to follow the advice. Two have already been cut down. They will be aiming to replant trees, but this will require funds that school does not have, and any replacements will clearly be much smaller.

Kim has suggested that Pre -school could put a gate into new fencing to give the children direct access to the school field and grounds as she is very happy for them to utilise the space with groups of children. She has also offered use of the school hall when staff are not using it.

The new school term began today with all classes having an especially creative and exciting day to start their new topics. The new 'Brilliant beginnings' days are to become a regular event to start each new school term. This is a response to the fact that some children find it hard to start back to school after a holiday and is designed to make them feel more excited about returning.

The Old school house completion has been delayed and it looks like it will be the summer term due to waiting for an agreement about the flooring in one of the rooms.

The wrap around care offered by school has continued to grow in popularity with more children attending both breakfast and tea-time clubs.

The open afternoon at the end of term was well supported and the children always enjoy sharing what they have been learning. The next one will be June 20th.

School is still looking for a handy person to do odd jobs up at school.

Signed

(b) Highways, Drainage and Flood Protection – Cllr Tyers

The School approached the PC asking if the yellow lines outside the School could be extended to cover the main entrance. Cllr Tyers arrange to meet with Highways to discuss.

Trees – The School have recently had a tree survey completed that highlights the need for extensive work. Some of the trees are on School land and four are on the highway and therefore would be OCC's responsibility. As the trees fall within the conservation area permission was applied for. WODC have given written permission for the work to be carried out within the next two years.

Traffic Calming -

Traffic survey results

Responses received = 324

Online - 242

No = 204

Yes to all = 15

Yes to some = 23

AMH Consultation – 52

No = 31

Yes to all = 7

Yes to some = 14

Leaflets left at the shop – 30

No = 20

Yes to all = 5

Yes to some = 5

Cllr Tyers, Steve Ferrely, Wescote Parish Meeting and James Wright, OCC recently met to look at other suggestions for safer crossing i.e. a zebra crossing. A possible place for this may be closer to Fleming Drive. The PC will ask for a proposal. It was confirmed that PC would need to fund this initiative.

Visually activated signs (SID) – the suggestion is to look at three battery and solar devices with 8 portable poles so that the signs can be moved to different areas of the village. This would cost around 12K. There would be S106 funds available from Heyford.

Salt bins – Cllr Tyers has checked most of the bins in the village. It appears that the salt is not being used.

Spring clean – It was suggested that we need to organise a litter pick. The Clerk confirmed that there is normally a national litter pick campaign around May time and will forward details when received.

(c) Sports and Social Club/Playing Fields (Andy Hinton)

No report from Andy Hinton. Cllr Rogers who is also a member of the Sports and Social Club committee gave an overview of the current situation. The club is heading in the right direction and membership has increased. More activities/games are being planned for the Jubilee room.

Signed

STEEPLE BARTON PARISH COUNCIL

1371 **Planning applications**

No new planning applications this month.

1372 **Finance**

(a) Accounts for Payment

- i. To consider and approve accounts for payment (*Appendix B to agenda*)
- ii. Accounts not on Appendix B submitted by 8pm on **16th January 2023**

Payment Method	Purpose	Payee	Amount
BACS	Clerk Salary (Jan)	Annette Fowler	Confidential
BACS	Paint for Bus and Youth Shelter	Annette Fowler	£93.99
BACS	Purchase of three trees for the Playing Fields, replacement for Cross Way and the Princess Diana Tree	Nicholsons	£903.16

1373 **To receive items for next agenda**

Salt Bins
Neighbourhood watch
Traffic calming – update

1374 **For Information only**

None

1375 **Date and location of next meeting**

To confirm the date of the next meeting, this is scheduled for **Monday 20th March 2023** at the Alice Marshall Hall, Middle Barton at **8.00pm**.

Signed