

STEEPLE BARTON PARISH COUNCIL

<https://steeplebartonparishcouncil.org>

9th May 2023

NOTICE OF PARISH COUNCIL MEETING

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held in the Alice Marshall Hall, Middle Barton on **Monday 15th May 2023 at 8.00pm**

Annette Fowler

Clerk to the Parish Council

Email: clerk@steeplebartonpc.org.uk Tel: 01869 349852

AGENDA

PUBLIC QUESTION TIME

Prior to the council meeting commencing there will be an opportunity of up to 15 minutes for members of the public to make comments and to ask questions of the Parish Council.

1. **To receive apologies for absence**
2. **Declarations of Interest**
To receive declarations of interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992).
3. **Minutes of the last meeting**
To approve the minutes of the Parish meeting held on **17th April 2023** previously circulated
4. **Reports from District and County Councillors (Appendix A)**
5. **To receive updates on the action points from previous minutes –**
 - a) Mullins
6. **Annual Audit – 2022/23**
 - a. Internal Audit - to receive the report from the Internal Auditor
 - b. External Audit - to complete the External Audit Annual Governance Statement
 - c. External Audit - to complete the External Audit Accounting Statements
7. **Annual donation to the S&SC public toilets**
8. **Village Matters**
 - a) Update on traffic calming
 - b) Request to move School crossing patrol
 - c) Cars mounting pavement on North Street
 - d) Vehicles parking on hard standing area in Dorn Close
 - e) Tree outside number 26 Dorn Close, roots growing under driveway
9. **Correspondence** - not covered elsewhere in the Agenda where decisions are not required
 - a) Letter from Middle Barton School request for donation of a tree
10. **Reports**
 - (a) **School Governors report** (Alison Umney, School Liaison Governor)
 - (b) **Highways, Drainage and Flood Protection** (Cllr Tyers)
 - (c) **Sports and Social Club/Playing Fields** (Andy Hinton, Treasurer, Playing Fields)
10. **Planning applications** (Cllr McRobie)

23/01027/HHD - Lower Turnpike Cottage Rayford Lane - Proposed drop kerb and associated infrastructure and hardstanding

11. Finances

(a) Accounts for Payment

To consider and approve accounts for payment (*Appendix B to agenda*)

*Accounts not on Appendix B submitted by 8pm on **15th May 2023***

12. To receive items for next agenda

14. For Information only

15. Date and location of next meeting

To confirm the date of the next meeting, this is scheduled for **Monday 19th June 2023** to be held virtually by telephone conference or at the Alice Marshall Hall, Middle Barton at 8.00pm.

<i>Paper number(s).</i>	<i>Paper title</i>
<i>A</i>	<i>Reports from County Cllr Graham & Cllr Jackson</i>
<i>B</i>	<i>Accounts for Payment</i>